

**Minutes of Sheepy Parish Council Meeting  
Sheepy Memorial Hall – 6<sup>th</sup> March 2018**

**Opened at 19:30**

**1. Present and apologies**

*Councillors:* J. Aldridge (Chair), P. Bingham, A. Bridgwater, S. Hawksworth, B. May, J. Nichols, I. Papworth, C. Stretton, R. Ward. *Clerk:* C. Bailey

*County Councillor:* I. Ould

*Parishioners:* 5

*Apologies:* A. Johnson, D. Clarke, K. Morrell.

**2. Declarations of Interest and Request for Dispensations**

None declared.

**3. Parishioners open forum**

*WW1 commemoration:* Sheepy History Society are considering options to commemorate the ending of WW1 (11<sup>th</sup> November 2018). Resolved: Cllr. Bridgwater to liaise with the Sheepy History Society and will report back to the Council.

**4. Approval of previous minutes (6<sup>th</sup> February 2018)**

Minutes approved unanimously and signed by the Chairman, Cllr. Aldridge.

**5. Clerk's report**

- a) 2018/19 Budget circulated\* - confirmed as accurate (noted).
- b) 'Big Things' project\* – support declined by the Council (resolved).
- c) Donation request from Sheepy Bonfire Society\* – the Council have offered no further donations to the Sheepy Bonfire Society at this stage (resolved).
- d) Grit bin request for B585, Wellsborough Rd, Sheepy Parva – Council declined the request at this stage as there have been no reports of any specific issues at this location (resolved).
- e) LRALC updates – newsletter circulated to all (noted).
- f) Creation of dedicated email addresses for Councillors –to assist with the Council's compliance with data protection and freedom of information, the Council agreed unanimously to create dedicated councillor email addresses (resolved).

*\*items deferred from previous meeting.*

## 6. Reports

### a) County Councillor

*Local Plan & A5 Corridor Study Brief* – Cllr. Ould raised concerns that Option 2 would affect the whole area, in particular relation to potential plans to turn the B5000 into an A5 expressway. Cllr. Ould raised concerns that parishes without an active Neighbourhood Plan could see development occurring anywhere within the area.

*Highways* – have turned down the request for a 30mph speed restriction extension for both north and south of Sheepy. Cllr. Ould has requested that he is advised of any accidents within the village. *Agenda items 10 & 11) brought forward and discussed at this point.*

Cllr. Ould unlikely to make April/May meetings due to work commitments.

### b) Borough Councillor (absent)

### c) Police & Crime figures (December 2017) [www.police.uk/leicestershire/NH29/crime](http://www.police.uk/leicestershire/NH29/crime)

Pinwall:	Burglary	On or near Petrol Station	- No suspects
Sheepy Parva:	Burglary	On or near Mill Lane	- No suspects
Sibson:	Vehicle Crime	On or near Glebe Lane	- No suspects

Council discussed and noted the Sheepy Neighbourhood Watch Facebook page which parishioners use for information sharing, and also the Market Bosworth Police page which provides information about crimes, crime prevention and issues within the area.

Cllr. Hawksworth proposed the Council invite Police Inspector E. Maxwell (Neighbourhood Policing Area Commander) to attend a Council meeting to discuss the recent increase in crimes. This was seconded by Cllr. Papworth and unanimously agreed. Cllr. Aldridge suggested that local Neighbourhood Watch representatives are also invited.

## 7. Neighbourhood Plan

The Council unanimously agreed to support the Neighbourhood Development Plan (NDP) Committee in their request for a habitat pre-screen to be carried out by Hinckley and Bosworth Borough Council. There are no costs associated with the request (resolved).

Cllr. Stretton enquired as to whether emails received by Councillors which have a relevance to the NDP Committee could be forwarded onto its members. The Council agreed in principle, subject to seeking advice from Cllr. Johnson regarding issues of confidentiality.

## 8. Broadband - currently there are issues with Open Reach. It is still expected that most of the parish will 'go live' during 2018.

## 9. Litter and Footpaths

- a) Surveillance camera request from HBBC – Cllr. Morrell has requested that HBBC provide the Council with cameras (on loan) at locations to be agreed. They have also suggested that cameras may be purchased using PCIF grants (noted).
- b) Complaint received from a parishioner concerning fly-tipping and graffiti at Lovetts Bridge – A parishioner has sent photographs along with a complaint. Cllr. Papworth agreed to investigate.
- c) Cllr. Papworth provided an update from the litter picking group meeting held on 28<sup>th</sup> February.

*Litter* – 9 bags were collected from the B5000, 11 bags from Twycross Road, 29 bags in the area of 3M's, 21 bags from Wellsborough. There has been an increase in plastic bottles and alcohol bottles with a 100% general increase in litter. It was noted that Twycross now has a litter picking group. The Council gave thanks to the litter picking volunteers.

*Footpaths* – no issues apart from ongoing issues with dog waste.

## 10. Vehicle Activated Sign

Cllr. Ward advised the battery is flat on the VAS. It will be replaced and re-sited in Pinwall shortly.

It was noted that the VAS has been sited at:

- A444 Sibson - both directions
- Twycross Rd, Sheepy Magna (incoming from Twycross)
- Main Rd, Sheepy Magna (opposite old Post Office)
- Ratcliffe Lane, Sheepy Magna (incoming from Ratcliffe)
- Main Road, Sheepy Magna (south end of village) - both directions

Of the sites currently risk assessed, Sheepy Parva (both directions) and Pinwall (both directions) are outstanding.

If the Council are to install the VAS in Wellsborough and Upton, LCC need to install new posts. There were no suitable locations when Cllr. Ward accompanied LCC on a previous survey. Cllr. Ward will contact them again to visit the site to establish where might be suitable (now permission has been given to carry out a speed check). If a location is identified, the Council will need to approve the installation of a new post (£250). Funds for the Upton post have already been approved.

## 11. LCC Highways

- a) Sheepy Magna (Main Rd) speed limit reduction refusal – Highways have conducted a site assessment and do not consider it appropriate to reduce the existing 40mph speed limit at this location. Highways records show there have been no personal injury accidents logged on the road in question within the last five years. Cllr. Ould has expressed his disappointment with this decision based on recent accidents on Main Road and the development of housing up to the 30mph zone.
- b) ‘Slow’ sign causing pedestrian obstruction on grass verge – a LCC Highways sign has been reported on the grass verge near Mythe Barn as causing pedestrians to walk into the road to avoid it. Cllr. Aldridge will investigate and report back.

## 12. Policies and Procedures

- a) Planning Code of Good Practice for Councillors – adopted by unanimous agreement (resolved).
- b) GDPR (former Data Protection Act) – update – Cllr. Johnson has agreed to produce an overview of the data protection changes for the April meeting. The requirement for a Data Protection Officer remains unclear at this stage (noted).

## 13. Planning applications

	Application	Location	Dated	Comments
a)	17/01268/FUL	Removal of two mobile homes & residential storage barn & erection of dwelling: Meadow Barn, Shenton Lane, Upton.	01/02/18	No comments
b)	17/01142/ CQGDO (withdrawn)	Prior approval for a proposed change of use of an agricultural building to three dwellings (C3) and associated operational development: Village Farm House, Sheepy Road, Sibson.	08/02/18	No comments
c)	18/00181/ HEDGE	Removal of hedge within farm boundaries: Land East of Bridleway S86, Sibson.	27/02/18	Sheepy Parish Council object to this application for the following reasons:  1. It contravenes the proposed Sheepy Parish Neighbourhood Plan (Pg. 16 - Policy S5: Ecology and Biodiversity) as the site is close to one of wildlife sites in the parish (the marsh, near Harris Bridge, River Sence). 2. The Council object to the removal of hedges on the grounds of it diminishing the wildlife habitat in the locality.

## 14. General Correspondence – all circulated via email (noted)

- a) Email regarding electric/lighting works to Sheepy Memorial Hall.
- b) Leicestershire Police invitation to IAG engagement event.
- c) Leader open evening invitation.

## 15. Finance

### a) **Cheques** – approved at meeting

Date	Method	Payee	Details	Value	VAT
23/02/2018	SO	Eon	Street lighting	£36.73	£1.75
06/03/2018	101720	M&BG	Grounds maintenance	£349.94	£58.32
06/03/2018	101721	C Bailey	Salary & expenses (Feb)	£677.34	£0.00
06/03/2018	101722	Leicestershire County Council	VAS posts	£750.00	£0.00
06/03/2018	101723	Haines Watts Accountants	Payroll services (Feb & Mar)	£45.00	£7.50
06/03/2018	101724	Sheepy Memorial Hall	Insurance fees	£569.30	£0.00

M&BG Grounds Maintenance contract – the Sibson churchyard is to be excluded from the contract for 2018 (village sign and village hall ground will be included). Cllr. Aldridge will contact M&BG to advise (resolved).

Sheepy Memorial Hall insurance fees – to review payment on a yearly basis subject to evidence the policy provides value for money.

## 16. Pension

- a) Report provided by Cllr. Hawksworth recommending the NEST scheme due to low set up fees. It was unanimously agreed to progress with the NEST scheme. Council to write to the Clerk to offer the scheme. Clerk to liaise with Cllr. Hawksworth.

## 17. Health and Safety updates

- a) PAT testing required for electrical items – Witherley PC have provided details of an electrician for the laptop, printer, laminator and mobile phone charger to be PAT tested. The cost is estimated to be £30-40 approx. Unanimous agreement to progress this.

## 18. Matters to note/add to a future agenda

- a) Affordable homes issues – HBBC are to deliver a presentation to the Council regarding policy and procedures at the April Meeting.
- b) Council meetings are to be relocated from Sibson Village Hall to Sheepy Memorial Hall during potentially cooler months.
- c) A. Forsythe will act as locum clerk for the April meeting.
- d) Sheepy church renovations started a week early, are progressing well and should be completed within 6 months (noted).

*Date of next meeting: 3<sup>rd</sup> April at **Sheepy Memorial Hall** (7:30pm)*

*Meeting closed at: 21:20*