

Minutes of Sheepy Parish Council Meeting Sheepy Memorial Hall – 2nd October 2018

Attended by: Ian Papworth - Chair, Clive Stretton, Rob Ward, David Clarke, Jane Nichols, Brian May, Amelia Bridgwater, Andrea Johnson, Jason Stephenson – Minute Clerk, 2 Parishioners, Ivan Ould

101/18 To receive apologies and approval of absences – None

102/18 Declarations of interest and request for dispensations – none

103/18 Parishioners Open Forum – There were two issues raised by parishioners.

Firstly signs advertising events, are they getting out of hand? There has been a lot of signs erected advertising events, some of which were outside the parish. Ivan Ould stated he thought there was a ruling where they should only be erected within the 2 weeks before an event (clerk to check). There is also an issue with the A4 posters being left up after the event and becoming dishevelled. The council did not want to discourage proactive people from advertising events in the parish but will monitor the situation and work closely with those parties involved to make sure the advertising is erected and removed in a timely manner.

Parking on the footpath had become an issue around the new Rodney Gardens development, due to the road on the development being resurfaced and residents having no option but to park on the road, however they were parking half on the footpath and half on the road blocking residents' way who are using the footpath. This was publicised at the time via social media etc, however the issue will need to be monitored once the development is complete as residents may still opt to park on Main Road as there are no parking restrictions.

104/18 To approve the minutes of the meeting held on 4th Sept 2018 - The minutes were approved as a true and correct record.

105/18 Clerk's report

- a) Councillor Vacancies – No applications – two parishioners have stepped forward to Co-opt for the vacancies at Wellsborough and Sheepy, they will hopefully both attend November's meeting to proceed with the appointments. Brian May is still hopeful in finding a candidate for Sibson.
- b) Councillor emails – Clive Stretton has been chosen as the best candidate to trial the system
- c) Streetlight at Cross hands – This is now with insurance company, clerk to chase.
- d) White Lines A444/B585 – All works are now completed
- e) Fitness Equipment Playing fields – Rough estimates have been received from 4 specialist companies, next step is to arrange meeting with playing fields association and companies to see which is a viable option and to firm up costs, then ascertain what funding is available. It was suggested we approach larger companies for sponsorship, i.e TNT, Aldi and also approach Dr Mike Sands at county hall, who may be able to assist with grants for public

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health. Andrea Johnson also asked that any applications for funding included the costs of insuring the equipment.

- f) Sibson Heritage Street Lights – Brian May will be informed when HBBC have funding to proceed with 50% contribution.

106/18 Reports:

- a) **County Councillor report** this had been circulated – Ivan Ould added he is promoting an anti drugs campaign throughout the county, posters had been distributed locally and just recently pupils from a local school outside the parish had been excluded for selling drugs. The drug suppliers are targeting more rural locations as they see it as an easier option than inner cities, he urged everyone to promote this campaign and to be vigilant.
- b) **Borough Councillor Report** – No report received.
- c) **Police & Crime figures** – figures updated in July 2018
 5 crimes 1 in Sheepy 4 in Sibson
 Sheepy – Church Croft Burglary – No suspect
 Sibson – Manor View Drive – 2 reports of arson – No suspect
 Sibson – Glebe Lane – Vehicle Crime – No Suspect
 Sibson - Glebe Lane – GBH/Sexual assault – Under Investigation

107/18 Neighbourhood plan

1. Progress against Plan

Submission Consultation

In progress, copies of the plan and supporting information are available for viewing in key parish locations pubs, village halls, Sibson church and Market Bosworth library and on the SPNP and HBBC web sites. Completion scheduled for 17th October 2018.

An NPIERS application has been submitted by HBBC on our behalf to shortlist possible Independent Examiners.
 Examination completion is targeted for the late 2018.

Timetable finalisation to referendum and thus project completion

There has been much communication with HBBC via email challenging their long timetable to referendum and their current commitment not to schedule a referendum until mid 2019.

Some points made by the Steering Group have been accepted by HBBC.
 A meeting is scheduled for Thursday evening 4th October to reach a final consensus.

2. Budget

No further expenditure to report.

3. Communications

All information for the SPNP website is up to date and available.

4. Steering Group

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Next meeting schedule 18th October, immediately after Submission Consultation completion, to advance to Independent Examination phase (8 weeks)

108/18 Litter and footpaths

There has been limited activity since the previous report, two bags of rubbish had been collected from the top of Sheepy Magna.

109/18 Vehicle activated sign – Rob Ward confirmed that the sign is to be moved to Sheepy Parva once the battery charger had been PAT tested and the battery charged.

110/18 Ground Maintenance Update

- a) Wild flowers in the The Glade, Sheepy Magna– Nothing will be done on this until the spring after the ground has been prepared.

111/18 LCC Highway matters

Urgent Road Closure Bosworth Road/Wellsborough 1st Oct for 2 days (completed in one)
Sheepy Road Orton on the hill from 12/11 up to 8 weeks

112/18 Policies and Procedures

- a) GDPR – Andrea Johnson provided a draft Privacy Policy to a previous meeting. The clerk and Andrea Johnson to arrange to complete and add to the website once the restoration of the Parish Council website is complete..

113/18 Planning applications & updates

	Reference	Application Details and Location	Dated
a)	App/K2420/W/18/32/10268	Appeal against approval changing agricultural buildings to dwellings Coton View Bosworth Road Wellsborough	24/09/18
b)	18/00810/HEDGE	Hedge removal within farm boundaries land east of bridleway Sibson	03/09/18
c)	18/0076/FUL	Agricultural use to light offices/Industrial Hoo Hill Farm Bosworth Road Wellsborough	03/09/18

114/18 General correspondence (emailed to Councillors)

- a) Website update – Clerk had met with the company and given the go ahead for them to complete website, to include, News, events, local companies, about us, separate section on Agenda and minutes. Company were hopeful it could be completed fairly quickly, Clerk to update on progress. Councillors noted a contract with the company hosting the website will be required.
- b) A444/A42 Development – An objection from the Parish Council had been sent to HBBC, awaiting further details of the timetable.

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115/18 Finance

- a) Income, expenditure and signing of cheques

Date	Method	Payee	Details	Total	VAT
23/09/2018	SO	Eon		33.17	1.58
08/09/18	101761	PKF Littlejohn	External Auditors	240	40
01/09/18	101765	Haines Watts	Payroll	22.50	3.75
27/09/18	101762	MBG	Ground maintenance	349.94	58.32
September	101766	Clerk	Wages	667.55	
26/09/19	101764	Playing Fields	Insurance with Zurich	927.70	

The council unanimously agreed to pay for the insurance for the Playing Fields Association as they had demonstrated good value with the quotes they had received. Following a query from Andrea Johnson the Playing Fields Association had confirmed that the coverage proposed was appropriate, comprehensive but not excessive.

The Councillors queried the invoice from Bridge Farm Nurseries and what the work was for. Clerk to check and report back to the Council.

116/18 Health and safety updates

- a) Risk assessment – The VAS risk assessment is completed just awaiting one for the litter pickers
- b) PAT testing – Ian Papworth took charger away to be tested

117/18 Matters to note/add to a future agenda

Notice board in Sibson needs renovating and one in Upton needs painting.
Clerk to find out when Grounds Maintenance Contract is due for re-tendering

Meeting closed at 9:00 pm

Date of next meeting: 6th November at Sheepy Memorial Hall (7:30pm)

Signed:

Date: