

Sheepy Parish Council

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall, Cross Hands

I hereby give notice that a Sheepy Parish Council meeting will be held on **Tuesday, 1st October** at **Sheepy Memorial Hall at 7.30pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder. If you are not able to attend, please advise the Clerk.

Jason Stephenson (Clerk): 24/09/2019

A G E N D A

- 1. Chairman's welcome and to receive apologies and approval of absences**
- 2. To approve Declarations of Interest and Request for Dispensations**
- 3. Parishioners open forum**
- 4. To approve the minutes of the meeting held on 3rd September 2019**
- 6. Clerk's report** (includes a progress update on resolutions)
 - a) Councillor Vacancies
 - b) Streetlight at Cross Hands and insurance claim
 - c) Fitness equipment Playing fields
 - d) Website
 - e) Defibrillators
 - f) Church Mews
 - g) Pavilion
 - h) Community Response Plan
 - i) Sibson Hall and Lights
 - j) Action Plan
 - k) Xmas tree and Lights
- 7. Reports** – to receive reports/updates from:
 - a) County Councillor
 - b) Borough Councillor
 - c) Police & Crime inc Neighbourhood Watch
- 8. Litter and footpaths**
 - a) To receive update
 - b) 10 Highfield Close
 - c) Roadway to Playing Fields
 - d) Footpath to Cemetery

- 9. Speed Awareness/ Vehicle activated sign** - to receive an update and look at new initiatives
- a) Highway Barrel Planters
 - b) VAS
 - c) Community Speed Watch

10. Ground Maintenance Update

- a) Salts land & Pond
- b) Wildflowers & Trees

11. LCC Highways matters

Road Closure Upton Road Upton 4th November for 3 days
 Road Closure Sheepy Road Sheepy 14th October for 2 days

12. Policies and procedures

- a) Policies Update

13. Planning applications & updates

	Reference	Application Details and Location	Dated
	19/00874/HOU	2 storey extension and garage conversion – Tree Cottage Twycross Road Sheepy	17 th September
	19/01038/HOU	Two new dormer windows 104 Main Road Sheepy	23 rd September

- a) Pinwall Farm
- b) Church Lane

14. General correspondence (circulated via email)

- a) LCC Stakeholder Questionnaire
- b) Round Robin
- c) Parish Forum
- d) Older Voices Forum
- e) PSPO
- f) Community Volunteer Fund
- g) National Highways and Transport Questionnaire
- h) Invitation police inter Cultural Evening
- i) Service of Hope and Remembrance
- j) Leadership and Advocacy Workshop
- k) Bus Services Consultation 120 and 155

16. Finance

- a) Income, expenditure and signing of cheques

Date	Method	Payee	Details	Total	VAT
23/09/19	SO	Eon	Lights	49	
01/09/18	CH	Haines Watts	Payroll	22.50	3.75
27/09/19	CH	MBG	Ground Maintenance	349.94	58.32
September	CH	Clerk	Wages	667.55	

23/09/17	CH	PFK Littlejohn	External Audit	240	40
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b) % of Spend against budget up to 30th September 2019 and Reforecast to year end

	Year	Budget	Actual	% of Budget	Forecast
Receipts	Apr-18	Apr-19	Apr-19	Apr-19	Apr-19
	Mar-19	Mar-20	Mar-20	Mar-20	Mar-20
Bank balance current account	8475.47	18047	18048	100%	18048
Bank balance deposit account	17421.9	17422	17421.9	100%	17421.9
Interest from bank accounts	0		0		0
Precept	30000.00	35000	35000.00	50%	35000.00
VAT Refund	4653.05	2599	2600	0.00	2600
Grants Parish Fund and S106	0.00	7500	12600.00	0%	12600.00
Neighbourhood Plan	5891.00		0.00		0.00
Misc - redemption Con Stock	0.00		0.00		0.00
Total	66441.42	80568	85669.9	64%	85669.9
Payments					
Admin and Training	1029.48	2000	501.44	25%	1000
Clerk's salary	9140.37	9000	3337.51	37%	6500
Insurance	3004.25	4000	994.01	24%	3000
Donations	134.00	600	397.00	65%	1000
Hire Meeting Room	48.00	350	0.00	0%	48
Grass cutting/planting	4317.19	5000	1749.72	35%	4200
Street Lighting	629.03	875	443.10	50%	750
Audit	320.00	375	250.00	66%	400
misc	430.58	2500	634.50	44%	3500
Dog and Waste Bins	1036.07	1100	419.11	38%	1100
Income Tax	450.88	0	667.80	NA	1608
VAT	2598.86	3000	629.19	20%	4500
Neighbourhood Devpt Plan	7833.50	0	0.00	0%	0
Defib	0.00	300	0.00	0%	2000
Footpath	0.00	0	0.00	0%	
Noticeboard	0.00	0	480.00	NA	480
Outdoor Gym		15000			18000
Total	30972.21	44100	10503.38	23%	48086
Excess of Inc/Exp	35469.21	36468	74166.52	NA	37,583.90

- c) S106 Update
- d) External Audit

17. Health and safety updates

Risk Assessment and Structures

18. Matters to note/add to a future agenda

Date of next meeting: 5th November at Sheepy Memorial Hall (7:30pm)