

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

I hereby give notice that a Sheepy Parish Council meeting will be held on **Tuesday, 3rd December** at **Sheepy Memorial Hall at 7.30pm**. (Please note there is a private meeting beforehand from 6:45pm, can parishioners therefore please refrain from arriving until 7:25pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder. If you are not able to attend, please advise the Clerk.

Jason Stephenson (Clerk): 26/11/2019

A G E N D A

- 1. Chairman's welcome and to receive apologies and approval of absences**
- 2. To approve Declarations of Interest and Request for Dispensations**
- 3. Parishioners open forum**
- 4. To approve the minutes of the meeting held on 5th November 2019**
- 6. Clerk's report** (includes a progress update on resolutions)
 - a) Councillor vacancies
 - b) Fitness equipment Playing fields
 - c) Website
 - d) Defibrillators
 - e) Church Mews
 - f) Pavilion
 - g) Community Response Plan
 - h) Sibson Hall and Lights
 - i) Action Plan
 - j) Xmas tree and Lights
- 7. Reports** – to receive reports/updates from:
 - a) County Councillor
 - b) Borough Councillor
 - c) Police & Crime inc Neighbourhood Watch
- 8. Litter and footpaths**
 - a) To receive update
 - b) 10 Highfield Close

- c) Roadway to Playing Fields
- d) Footpath to Cemetery

9. Speed Awareness/ Vehicle activated sign - to receive an update and look at new initiatives

- a) Highway Barrel Planters
- b) VAS
- c) Community Speed Watch

10. Ground Maintenance Update

- a) Wildflowers & Trees
- b) Maintenance Contract & Sibson Church
- c) Flood Warden

11. LCC Highways matters

Road Closure Upton Lane Upton 28th Jan
Shenton Lane Sibson from 14th November
Upton lane Upton 19th November

12. Policies and procedures

- a) Policies Update
- b) Roadside Memorial

13. Planning applications & updates

| | Reference | Application Details and Location | Dated |
|--|------------------------|--|----------|
| | App/K2420/D/19/3258671 | Appeal of Planning application for 2 storey side extension and other alterations to Hawthorne Cottage Main Road Upton | 25/11/19 |
| | 19/00689/CONDUIT | Variations of conditions for Planning Application 18/00382/FUL additional window and landscaping and boundary treatments Gate Cottage 4 Church Lane Sheepy Magna | 22/11/19 |
| | 19/01295/HOU | Replacement Gables 4 Kingfisher Way Sheepy Parva | 22/11/19 |
| | 19/01261/FUL | Change of use and extension of barns Sheepy Parva Farm Wellsborough Road Sheepy Parva | 21/11/19 |
| | 19/01188/FUL | Change of use of land for equestrian purposes and erection of stables, Hill Top Farm Bosworth Road Wellsborough | 11/11/19 |

14. General correspondence (circulated via email)

- a) Round Robin

b) Parish Forum

16. Finance

a) Income, expenditure and signing of cheques

| Date | Method | Payee | Details | Total | VAT |
|----------|--------|--------------------------------|--------------------|--------|-------|
| 23/11/19 | SO | Eon | Lights | 49 | |
| 01/12/18 | CH | Haines Watts | Payroll | 22.50 | 3.75 |
| 27/11/19 | CH | MBG | Ground Maintenance | 349.94 | 58.32 |
| October | CH | Clerk | Wages | 667.55 | |
| 01/11/19 | CH | Flower and Vegetable Committee | Wildflowers | 80 | |
| 01/11/19 | CH | Bridge End Nurseries | Planting Barrells | 90 | |
| 2/10/19 | CH | Playing Fields | Insurance | 876.21 | |
| 22/11/19 | CH | Sibson Village Hall | Insurance | 640.86 | |
| 22/11/19 | CH | Sibson Village Hall | Hire | 48 | |

b) Budget

17. Health and safety updates

Risk Assessment and Structures

18. Matters to note/add to a future agenda

Date of next meeting: 7th January at Sheepy Memorial Hall (7:30pm)