

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

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1. Sheepy Parish Council Annual Meeting July 2025

Date & Time Tuesday 1 st July 2025 @ 7:30pm	
Venue	Sibson Village Hall (Last minute change from Sheepy Memorial Hall due to maintenance issues at that location)
Attendees: Parish Councillors Sheepy	Rob Ward Chair Kate Gardiner Vice Chair John Ward Clive Stretton Neal Wood
Parish Councillors Sibson	Brian May Josh Melen
Parish Councillor Upton	
Parish Councillor Wellsborough	
Others	Parish Clerk Cllr Miriam Surtees Cllr Brian Sutton 2 Parishioners

Summary of key decisions/points to note (also see Actions)

- Cllr Sandra Johnson Hall has stepped down as a Parish Councillor but will continue as the flood warden for the Parish. The Parish Council gave their thanks for the hard work carried out during her time as Parish Councillor
- Fox connect workshop organised for 30th July at 11:45 at Sheepy Memorial Hall
- Parish Council ids moving over to electronic banking
- Parish Council attended the Parish Forum in Market Bosworth
- Parish Council attended a workshop on the devolution plans for the County

44/25 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

No Good News stories were received.

Apologies were received from Cllr David Clarke.

Unfortunately, Cllr Sandra Johnson Hall has had to resign from the Parish Council, however she will continue her duties as a Flood Warden and on the Environmental Committee. The Parish Council would like to formally record their thanks for the hard work Cllr Sandra Johnson Hall carried out whilst a member of the Parish Council.

45/25 Declarations of interest and request for dispensations – None

46/25 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

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A parishioner expressed an interest in becoming a Parish Council and was attending to see what is involved. The Parish Chair thanked them for their interest and asked if they would like more information then to contact the Parish Clerk at the normal email address.

Cllr Diana Whitley outlined concerns that there had been more fly tipping along Tinsel Lane and whilst it was cleared quickly the Parish Council will need to keep an eye on the situation.

Wellsborough parishioners have asked how easy it would be to close the layby next to the Wellsborough war memorial as residents believe it is being used as a look out for robberies on Hornsey Rise. Cllr Josh Melen stated he would investigate. **Action** – *Cllr Josh Melen to investigate this issue and report back at the next Parish Council meeting.*

Cllr Clive Stretton reported from the Sheepy Memorial Committee, that the hire of the venue will need paying by the Parish Council. **Action** - *Cllr Clive Stretton to ask the committee to raise an invoice and send it to the Parish Council.*

He also asked, on behalf of the Memorial Hall Committee, if the Parish Council could repair the light in the Memorial Hall Car Park. **Action** – *The Parish Clerk to arrange for the light to be repaired.*

47/25 To approve the minutes of the meeting held on 4th June 2025

The minutes were considered and approved subject to re wording of the .gov.uk adoption discussion, where the decision was for the Parish Clerk to obtain further information from the website provider. **Action** – *Parish Clerk to amend the minutes and to contact the website provider.*

48/25 Reports

a. County Councillor –

Once again, it has been a pleasure to represent you all at County Hall during my second month in post. The last month has been quite eventful both in terms of casework and civic duties, as I attended a number of events to represent our area.

The first such visit was to the licensing service on 1st June for the new Revd. Paul Betts, now responsible for the Market Bosworth Parish churches. It is my understanding that eventually with the new 'Minster Communities', Revd. Betts will likely be responsible for the Sparkenhoe West area which broadly reflects the Market Bosworth electoral division. I will look forward to working alongside Revd. Betts during this period of change.

On 10th June, I attended Twycross Zoo for their annual Neighbours Event. This was an opportunity to understand the continued conservation work at the Zoo and I was able to raise concerns over traffic queuing with the CEO, Craig Dunkerley. I am told that queue prevention measures are being implemented internally on the Zoo site during busy periods which should help prevent traffic build-up on the A444. I will continue to monitor this alongside Twycross Parish Council over the holiday period.

By the time this report has been published, I will also have attended the Armed Forces Day parade on 28th June and a visit to MIRA on the morning of 2nd July. Both of these events will feature in my next report. In terms of County News, we continue to lack specific policy information from the Reform administration although this may change after the full Council meeting on the 2nd. The cumulative effects that we are aware of so far are changes to the flag policy at County Hall and cuts to LCC organised classes such as the pottery group. I have been contacted by residents concerned about the latter cuts and will continue to advocate on

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their behalf. Residents across the division have also expressed concerns about the changes to bus services.

I will know more on this issue after the full Council meeting, but I understand that 'FoxConnect' will be made available throughout the County. My current understanding is that the present regular bus services will remain, and this 'dial-a-ride' style service will supplement the more remote areas of the division. I will continue to report on any changes in due course. As always, if there are any queries relating to the schedule below, please contact me at joshua.melen@leics.gov.uk. I will continue to advocate for your Parish throughout July and will work to resolve your local issues to the best of my ability.

Sheepy Activities.

Highways safety assessment requested at the Pinwall junction following developments at Smith's garage and housing at the Red Lion pub. Chased with Highways given expected imminent site opening.

Ongoing dialogue with LCC officer responsible for planning application at Glebe Farm, Sibson. No resubmission from applicant yet.

- b. Borough Councillor - Cllr Miriam Surtees and Cllr Brian Sutton outlined the updates from the Borough Council; there has been very few meetings taking place and is currently very quiet until the next full council meeting on 3rd July. The few updates are:

Dame Carol Black will be receiving a blue plaque and freedom of Hinckley

The Scrutiny Task force and finance committee have identified that instead of spending £1 million in re housing residents in private accommodation they will look to purchase 20 new permanent homes in and around Hinckley that can be used for future re housing.

Safeguarding the future of Cineworld as seen the footfall through the doors increase by 8% the highest in the region, new initiatives including golden oldies day and cheap children's tickets

13 houses awarded to Hinckley and Bosworth Borough Council from the new developments in Market Bosworth that will be used as council housing.

The new junction on the A444/A5 as part of the MIRIA expansion is still not going ahead.

Devolution costs seem to be spiralling, and the scrutiny panel has been suspended whilst the papers are being evaluated.

49/25 Parish Council

Data Archive – The Parish Clerk outlined the need for the Parish Council to seek a supplier who could archive and scan the old parish council paperwork as there is no room in the Memorial Hall to store any more files. **Action** – *Parish Clerk to obtain costs to convert data and have it archived*

Parish Forum Feedback – Cllr Josh Melen and Cllr Diana Whitley recently attended the Parish Forum held at Market Bosworth and feedback to the Parish Council, the minutes and slides from the forum have been circulated to all councillors. The main areas discussed were:

Devolution – the proposal from Hinckley and Bosworth Borough Council was discussed

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Police – The radar gun has been out and about and used more, there is an issue with not reporting crimes and the rural beat team is now back up to full capacity.

Devolution Workshop Feedback – Cllr Kate Gardiner recently attended a workshop on the devolution of the County and feedback to the Parish Council, she also circulated slides from the workshop which the councillors were asked to review. This workshop was based around Hinckley and Bosworth's Borough Councils proposals on devolution and felt more like a consultation than a workshop which was not how it was advertised. Cllr Kate Gardiner reminded the Parish Council that parishioners have already been asked to make their comments to Hinckley and Bosworth Borough Council with a closing date of 20th July. **Action** - *Parish Clerk to re advertise this consultation deadline on the Parish website and social media*

LCC Connect Feedback – The Parish Clerk attended the workshop held by Leicestershire County Council at Hinckley Library regarding the changes to the bus service in the Parish. The changes are coming in from the 14th July with the new Fox connect service being used in the Parish, the full details of this implementation and what this means to the bus service were not fully known but will hopefully be shared shortly. The Fox connect team agreed to come to the Parish to demonstrate the system and answer any questions. It was agreed they would come to the coffee morning at Sheepy Memorial Hall on 30th July and they will send through a poster advertising this event. **Action** – *Parish Clerk to place advert on website etc when received*

50/25 Parish Initiatives

ACV Cock Inn – Cllr Josh Melen gave an update on the application, he has received a few completed questionnaires from local groups and has passed them onto the Parish Clerk, he is waiting on a few more which he will forward onto the Parish Clerk once received so the application can be re submitted. **Action** – *Cllr Josh Melen to forward all the completed information ASAP to enable the Parish Council to re submit the application*

Sibson Plaque – The Parish Clerk has received the paperwork for the licence so the plaque can now be installed. **Action** – *Parish Clerk to liaise with the Sibson parishioners to obtain quotes to get the plaque installed*

Road Safety – There is still one vehicle activated sign to be installed in Sheepy Parva which will hopefully be installed before the next Parish Council meeting. There has still been no communication from the Community SpeedWatch team and the Parish Clerk has chased them up for a reply.

Newsletter – This is still being drafted and will be circulated to councillors once a draft has been finalised.

Beacon – The Parish Clerk has received communication from the Beacon Society which will need to be circulated to all councillors for discussion at next month's meeting. **Action** – *Parish Clerk to circulate the communication from the Beacon Society to all Parish Councillors so it can be discussed at Augusts Parish Council meeting with an invitation for a representative of the society to attend.*

51/25 Flood and Incident Management

Cllr Josh Melen stated that he had received a response from Leicestershire County Council regarding the flooding in Sibson and Sheepy which was very disappointing and was drafting a response, Cllr Rob Ward said he would share the response he had received so they can form a joint response.

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Action - Cllr Rob Ward to forward the response he had received so a joint response could be formulated.

52/25 Finance

Expenditure – all items noted and approved.

Table 1: Expenditure for June 2025

Date	Method	Payee	Details	Total	VAT
23/06/25	SO	Npower	Lights	£123	£22
01/07/2025	SO	Haines Watts	Payroll	£23.94	£3.75
01/07/2025	CH	Clerk	Wages	£533.85	£0
01/07/2025	CH	HMRC	Income Tax	£356	£0
01/07/2025	BT	LG Services	Grounds maintenance	£867.38	£0
20/06/2025	CH	LCC	Plaque	£235	£0
20/06/2025	BT S137	Scarecrow Trail	Singer	£250	£0
20/06/2025	BT S137	Scarecrow Trail	Face Painter	£250	£0
17/06/07/2025	BT	Haines Watts	Payroll	£18.18	£0
01/07/2025	CH	SLCC	CILCA	£450	£0

Sale of MVAS – Now that the new vehicle activated signs have been installed, the Parish Clerk asked the Parish Council if they were willing to sell the two existing units to another Parish Council as he has had interest from Stoke Golding Parish Council. It was discussed and agreed that a “contribution” should be made for the units. Cllr Josh Melen stated he would be at their Parish Council meeting later in the week and would discuss further with them and feedback. **Action** - Cllr Josh Melen to discuss with Stoke Golding Parish Council and feedback

Electronic Banking – The Parish Clerk confirmed that the new bank account is now set up and the transfer date was set as the 11th July. Before this date the existing savings account balance needs to be transferred to the existing current account so it could all be transferred over in one transaction and then split into the new accounts after the transfer date. The Parish Clerk asked if one of the authorised signatories could accompany him to the bank to carry this out before the transfer date. Cllr Rob Ward agreed to do this with the Parish Clerk. The Parish Clerk also stated he would update the financial regs to reflect the electronic banking system once the process was fully understood. **Action** - Parish Clerk and Chair to visit existing bank and transfer savings funds into current account funds before 11th July. Parish Clerk to update the Financial Regulations once the process is understood.

53/25 Planning applications & updates (see HBBC Planning website for full details)

See [Annex 1](#) for Parish Council Draft/Approved Responses.

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54/25 General correspondence (emailed to Councillors)

Round Robin – Circulated

HBBC Heritage Strategy – this has been circulated and added to the website

Kissing Gate Meadow Close – The gate needs repairing and this was reported to Leicestershire County Council, they have responded to say it has been made safe but does need further repair, however they are unsure who's responsibility it is so will come back once this has been investigated. A parishioner has been in touch with the Parish Council to state they believe it is the responsibility of the Parish Council, and could it be left as it is as it gives more room to get a mobility scooter pushchair past more easily. Once the Parish Council has received an update from Leicestershire County Council a decision can be made on its future layout and repair.

Neighbourhood Planning Funding – The Parish Clerk circulated communication that the Neighbourhood Plan grant funding was being ceased. This is very disappointing and will need to be considered when preparing a budget for future Neighbourhood Plan work.

55/25 Matters to note/add to a future agenda.

None

56/25 Actions from meeting

Action Ref	Action	Owner	Due Date
46/25	Cllr Josh Melen to investigate this issue and report back at the next Parish Council meeting.	Cllr Josh Melen	Next Meeting
46/25	Cllr Clive Stretton to ask the committee to raise an invoice and sent it to the Parish Council.	Cllr Clive Stretton	Next meeting
46/25	The Parish Clerk to arrange for the light to be repaired.	Parish Cler	ASAP
49/25	Parish Clerk to obtain costs to convert data and have it archived	Parish Clerk	Next Meeting
49/25	Parish Clerk to re advertise this consultation deadline on the Parish website and social media	Parish Clerk	ASAP
50/25	Cllr Josh Melen to forward all the completed information ASAP to enable the Parish Council to re submit the application	Cllr Josh Melen	ASAP
51/25	Cllr Rob Ward to forward the response he had received so a joint response could be formulated.	Cllr Rob Ward and Cllr Josh Melen	Next Meeting

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52/25	<i>Cllr Josh Melen to discuss with Stoke Golding Parish Council and feedback</i>	<i>Cllr Josh Melen</i>	<i>Next Meeting</i>
52/25	<i>Parish Clerk and Chair to visit existing bank and transfer savings funds into current account funds before 11th July. Parish Clerk to update the Financial Regulations once the process is understood.</i>	<i>Parish Clerk and Chair</i>	<i>ASAP</i>

57/25 Outstanding actions from previous meetings

115/24	Parish Chair to forward photos so Parish Clerk can report	<i>Parish Chair</i>	<i>ASAP</i>
120/24	Flyer to be circulated for flooding and advert for new parish councillor	<i>Cllr Sandra Johnson Hall</i>	<i>Next Meeting</i>
34/25	Cllr Rob Ward to programme the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off times	<i>Parish Chair</i>	<i>ASAP</i>
34/25	Cllr Josh Melen to raise the question on advisory speed signs and count indicators at the County Council.	<i>Cllr Josh Melen</i>	<i>ASAP</i>
35/25	Cllr Josh Melen to pick up this matter as County Councillor with the LCC Flooding team (next County Hall meeting on 2nd July 2025) and update in August PC Meeting	<i>Cllr Josh Melen</i>	<i>ASAP</i>
40/25	Cllr Kate Gardiner to obtain photographic evidence of Listed Barns building disrepair and Clerk to pick up with Conservation Officer at HBBC.	<i>Cllr Kate Gardiner</i>	<i>ASAP</i>

Councillors were asked if they were happy to continue the meeting past 9:30pm until its conclusion of the agenda, all councillors agreed to continue past 9:30pm.

Meeting closed at 9:45pm.

Date of next meeting: Tuesday 5th August Sibson Village Hall (7.30pm)

Signed:

Date:

Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	PC Response Draft or Approved
24/00322/FUL APP/K2420/W/25/3367383 - Erection of single storey self- build/custom-build dwelling (Resubmission of 23/00923/FUL). LOCATION : The White House Bosworth Road Wellsborough Nuneaton – 23 rd June	The Parish Council Initial response to the original application was re submitted on 14th July 2025
25/00508/HEDGE - High Hedge Complaint sheepy Lodge Twycross Road – 18 th June	No response required
25/00470/FUL - Demolition of existing dwelling and outbuildings and construction of new self-build dwelling LOCATION : Long Eaves Pinwall Lane Pinwall Atherstone Leicestershire – 18 th June	Parish Council response approved and submitted to Hinckley and Bosworth Borough Council on 7th July 2025 NEUTRAL Please note, this response is based on documents available on HBBC Planning Portal as at 29th June 2025. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022. Sheepy Parish Council has reviewed the above application 25/00470/FUL - (Long Eaves, Pinwall Lane, Pinwall, Demolition of existing dwelling and outbuildings and construction of new self-build dwelling) and is cognisant of the Appeal Decision - 25 September 2024 - APP/K2420/W/24/3342429 - Long Eaves, Pinwall Lane, Pinwall, application Ref is 23/00168/FUL and therefore if relevant to this application 25/00470/FUL, will respect HBBC's wider planning regulation knowledge, not necessarily known by Sheepy Parish Council on this matter, to ensure it is in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2022. If Hinckley & Bosworth Borough Council grants planning permission, Sheepy Parish Council request that HBBC add a condition to remove any future permitted development rights in order to protect the character of the site and surrounding area. Sheepy Parish Council would like to take this opportunity to draw HBBC's attention to the fact that, although a consultee, Sheepy Parish Council was not informed of/asked to make a representation for 23/00168/FUL - 21 February 2023 - Long Eaves, Pinwall Lane, Pinwall, and subsequently Appeal - APP/K2420/W/24/3342429. END
APP/K2420/W/25/3367598 - Change of use of agricultural land to domestic garden LOCATION : Land Adjacent Paddock View Twycross Road Sheepy Magna Leicestershire- 26 th June	No Draft response had been circulated before the Parish Council meeting
25/00542/FUL - Proposed change of use of existing livery buildings and hardstanding to storage and distribution (Class B8) LOCATION : Trout Ponds Farm Twycross Road Sheepy Magna Leicestershire – 27 th June	No Draft response had been circulated before the Parish Council meeting