

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

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Sheepy Parish Council Meeting March 2026

Date & Time	Tuesday 3rd March 2026 @ 7:30pm
Venue	Sibson Village Hall
Attendees:	Rob Ward Chair
Parish Councillors Sheepy	John Ward Clive Stretton Dennis Beard Neil Wood
Parish Councillors Sibson	Brian May
Parish Councillor Upton	
Parish Councillor Wellsborough	Diana Whitley
Others	Parish Clerk 3 parishioners Cllr Brian Sutton

Summary of key decisions/points to note (also see Actions)

- The first of the Neighbourhood Plan Information Evenings at Sibson was well supported,
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136/25 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

Cllr Rob Ward welcomed everyone to the meeting and opened the floor up for good news stories:

No good news stories were reported.

The following apologies were reported:

Apologises were received from:

Cllr Miriam Surtees (Borough Councillor)

Cllr Josh Melen

Cllr David Clarke

Cllr Kate Gardiner

All apologies were accepted by the Parish Council.

137/25 Declarations of interest and request for dispensations – None

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138/25 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

The following issues were raised with the Parish Council:

The land opposite the Pub has been sold again does the Parish Council know who has brought it and what their intentions are and they have also cut down a tree which has a TPO. The Parish Council had been made aware of the tree and reported it to Hinckley and Bosworth Borough Council and they have not been made aware of the new owners or what their intentions will be.

There are more and more lorry's using the farm on Main Road Sheepy Magna and it is becoming dangerous because of the lorries turning on to a narrow track off Main Road on the blind bend 24 hours a day. It is also becoming an eyesore with a growing number of lorries being constantly parked there. The Parish Council were made aware of this last year and reported it to Hinckley and Bosworth Borough Councils Enforcement Team, subsequently other parishioners have raised their concerns and they been asked to also report to the Enforcement Team and their Borough Councillor Cllr Brian Sutton. He was present at the meeting and said he would investigate it further. With regards to the entry/egress location, this has been passed onto the County Councillor Cllr Josh Melen for him to also investigate further. As the Parish Council have not received a response back from Hinckley and Bosworth Borough Council on any actions they may be taking, the Parish Clerk was asked to contact the Enforcement Team for an urgent update and also to gain records from the last two years where issues on other matters have been raised with the enforcement team in the parish, their current status and/or investigation outcomes. **Action** – *Parish Clerk to contact Hinckley and Bosworth Borough Council*

The Pinwall garage looks like it is close to being opened. Does the Parish Council know if all the correct planning approvals are now in place? The Parish Council confirmed they had also contacted the Enforcement Team regarding this site on several occasions and believe the enforcement team and Leicestershire County Council have both been involved to ensure everything e.g. planning permission) is correctly in place before it reopens.

139/25 To approve the minutes of the meeting held on 20th January 2026

The minutes were considered and approved.

140/25 Reports

County Councillor –

Cllr Josh Melen was not in attendance, but had circulated his report prior to the Meeting

Thank you for your correspondence and meeting discussions this month. Progress has continued on long-term projects, and I continue to welcome any suggestions for further projects throughout the division which involve funding or input from the County Council.

County news primarily revolves around the full Council meeting which took place on Wednesday 18th February 2026. A budget motion presented by the governing administration was accepted which is available for consideration on the County website. A further motion was passed to make the position of the Council clear on the proposed closures of four SEND nurseries in Leicestershire. While none of the nurseries are within the Market Bosworth division, I have been contacted by local residents to

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oppose the closure and so while the final decision will reside with the County Cabinet, the Council took a view against their proposed closure.

I would like to remind Parishes that the Community Speedwatch scheme is now open for applications, and would encourage any Parish with a speeding issue to raise this with residents and apply under the following link: <https://leicestershirecc-self.achieveservice.com/service/community-speed-watch>. [NOTE: Sheepy Parish Council's application has been approved].

In addition, for those who have not yet responded, the LGR online consultation remains live until 26th March 2026. As you are all aware, the Government is currently considering three bids for the County which are detailed in the link below. I encourage all Parish Councils, Councillors and Parishioners to respond as this may be the only opportunity feed into the Government decision on the future of Leicestershire: <https://consult.communities.gov.uk/local-government-reorganisation/leicestershireand-leicester-and-rutland/>

In respect of local Parish news, work continues on the Norton Heath development as well as road conditions. I have continued to push for more extensive road resurfacing in Higham on the Hill and eagerly await action to address Nuneaton Lane in particular, given the increased traffic flow due to A5 diversions. In addition, with the poor weather conditions throughout February, I have been in ongoing discussions with Cllr Tilbury to identify and report key flood areas in the division who require gully clearing and preventative attention. In conjunction with the extended powers for flood wardens due to be introduced later in 2026, I hope that this will put the division in a strong position for flood events later in the year.

Again, I welcome feedback at your respective Parish Council meetings to discuss any further issues which may have arisen in your area respectively. I would like to reiterate that if any Parishioner or Councillor has a concern about an aspect of LCC policy, please contact me as I can raise this with the relevant portfolio holder and potentially introduce change through motions at the Council.

If there are any queries relating to the schedule below, please contact me at joshua.melen@leics.gov.uk. I will continue to advocate for your Parish throughout March and will work to resolve your local issues to the best of my ability.

Sheepy

Highways safety assessment carried out at Pinwall Junction. Comprehensive signage package ordered by LCC. Awaiting installation Spring 2026, Highways chased 18th Feb 2026.

Sibson/Shenton/Upton car sales, HBBC chased on behalf of Cllr Surtees for update with planning enforcement. HBBC's enforcement notice appealed by site owner in September 2024, planning inspectorate yet to issue a decision. Continue to monitor.

Borough Councillor

Cllr Brian Sutton gave the following update.

Devolution is still the big issue and the associated cost involved and will the savings actually materialise that are being talked about.

The budget has been set which will mean the Borough Council will have no reserves in two years.

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The Borough Council are increasing their staff and they are now realising that working from home may not be working and is less productive.

Council Houses rent has been put up by 5% and the council is in arrears for £1million.

The food waste recycling is getting underway in March which will cost £1.5million, this was due to be paid for by the government but it is unsure if this will now happen.

141/25 Parish Council

Financial Regs and Standing Orders – These documents were circulated prior to the meeting for all councillors to review to hopefully approve in Aprils Parish Council meeting. **Action** – *Councillors to review*

Councillor Training – The dates for the training and the councillors agreed on Monday 13th April from 6pm for 3 hours, the Parish Clerk was asked to source a room. **Action** – *Parish Clerk to source a room*

Annual Meeting – The next Annual meeting is fast approaching and the Parish Chair opened the floor to councillors for ideas how this should be held to gain more interest. It was agreed not read out all of the reports and to take them as read and only to read out the reports from the community groups that attend. Reports will be published on the Parish Council website. It was also suggested that the Community Speed Watch scheme to be circulated with the invitation for reports to hopefully gain more volunteers. **Action** – *Parish Clerk to send out invites to all Community Groups*

142/25 Parish Initiatives

Asset of Community Value - The Cock Inn. – The Parish Clerk confirmed he had uploaded all of the information received and submitted it to Hinckley and Bosworth Borough Council and that the local MP is again going to write to the Borough Council in support of the application. The support group is holding a meeting this week and will feedback to the council the outcome.

Road Safety and Community Speed Watch. Cllr Neal Wood confirmed that the Community Speed watch scheme will run from 15/08/2026 to 28/08/2026 and will be actively looking for volunteers in the Parish. He has also circulated the draft Term of Reference for the proposed Road Safety Steering Group and asked all councillors to forward him any comments so that it could be amended before approval at the next meeting. The Parish Chair also stated he had downloaded the VAS data and passed it onto Cllr Neal Wood for him to report back at the next Parish Council meeting. **Action** – *Parish Councillors to feedback any comments/amendments* and Cllr Neal Wood to report back at the next meeting

Village Signs – The Parish Clerk confirmed the specification has been agreed between the contractor and the manufacturer and he will drop off the templates, the Parish Chair confirmed he had the photographs and would forward them on.

Church Wall – The Parish Clerk is meeting with the tree surgeon this week and will update the Parish Council with the agreed way forward.

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Neighbourhood Plan Process – The Neighbourhood Plan Steering Committee held their first community information evening in Sibson Village Hall prior to the Parish Council meeting and it was well attended. The second event will be taking place on Wednesday 4th March at Sheepy Memorial Hall and hopefully this will also be well attended. Once they are finished the feedback and presentation will be put on the Parish Councils website.

143/25 Flood and Incident Management

The recent rainfall resulting in flooding throughout the Parish, which thankfully was not as bad as elsewhere in the County. The Parish Councillors were asked for ideas for the recently advertised grant and it was agreed to try and apply for funding for boxes of FloodSax which can be used by parishioners in case of flooding. **Action** – *Parish Clerk to submit the application*

144/25 Finance

Expenditure – all items noted and approved.

Table 1: Expenditure for February 2026

Date	Method	Payee	Details	Total	VAT
01/02/2026	SO	Haines Watts	Payroll	£30	£3.75
02/03/2026	BT	Clerk	Wages	£551.25	£0
02/03/2026	BT	Clerk	Wages	£551.25	£0
02/03/2026	BT	HMRC	Income Tax	£367.20	£0
02/03/2026	BT	HMRC	Income Tax	£367.20	£0
29/01/2026	SO	NPOWER	Street Lights	£189.29	£9.01
27/02/2026	SO	NPOWER	Street Lights	£179.54	£8.55
02/03/2026	BT	Graphic Press	NP Flyers	£65	
02/03/2026	BT	EON	Street lights	£110.40	
02/03/2026	BT	Microsoft	Software	£104	
02/03/2026	BT	Parish Website	Website	£314.64	£52.44
02/03/2026	BT	Neighbourhood Plan	Expenses	£46.30	

Bank Balances – As of 28th February 2026 the Parish council bank balances were:

Current Account £34,716.98

Savings Account £26,956.79 (£1,702.80 History Society)

Bank reconciliation up to 28th February 2026– See Annex 2

Spend against budget up to 28th February 2026 – See Annex 3

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Internal Audit – The Parish Clerk has received the Internal Audit Confirmation letter from LRALC and wanted the councillors to confirm they are happy to continue with this service before submitting. **All parish councillors unanimously agreed to continue with the internal audit service offered by LRALC.**

145/25 Planning applications & updates (see HBBC Planning website for full details)

See [Annex 1](#) for Parish Council Draft/Approved Responses.

Enforcement/Appeals

- Upton Car Valeting – Still with Planning Inspectorate awaiting decision, Cllr Rob Ward will draft a letter to the Secretary of State regarding the time taken on this one. **Action – Cllr Rob Ward to draft letter**
- Smiths garage developments – Discussed earlier in Parishioners Open Forum
- Sheepy Farm – Discussed earlier in Parishioners Open Forum

146/25 General correspondence (emailed to Councillors)

- Round Robin
- Parish Forum – The Parish Council have 4 attendees.
- Beacon – This will be discussed at the next Parish Council meeting the Parish Clerk was asked by the councillors to re circulate all the information. **Action Parish Clerk to Re circulate all the information**
- Devolution Consultation – All parishioners are encouraged to view and respond to the consultation
- Correspondence Re burglary in Sheepy Magna – The Parish Council have received correspondence from a parishioner who was recently burgled. The Parish Chair will take this up with the Police at the Rural Conference to see if there is any pattern emerging in the area that we need to be aware of. **Action - Parish Chair to feedback**
- Grand union canal transfer scheme – Cllr Brian May is attending the workshop and will feedback. **Action Cllr Brian May to feedback**
- *Community Governance Review* – The Parish Council have received correspondence that a resident's petition within Witherley Parish Council has reached the required number to trigger a Local Governance Review. The Parish Council will keep an eye on the situation and any future proposals that may affect the Parish Council.

147/25 Matters to note/add to a future agenda.

148/25 Actions from meeting

Action Ref	Action	Owner	Due Date
138/25	Parish Clerk to contact HBBC enforcement Team	Parish Clerk	ASAP
141/25	Parish Councillors to review	All councillors	Next meeting
141/25	Parish Clerk to source room	Parish Clerk	ASAP

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141/25	Parish Clerk to send out invites	Parish Clerk	ASAP
142/25	All councillors to feedback and Cllr Neal wood to feedback at next meeting	All councillors	Next meeting
143/25	Parish Clerk to submit the application	Parish Clerk	ASAP
145/25	Cllr Rob Ward to draft letter	Parish Chair	ASAP
146/25	Parish Clerk to re circulate	Parish Clerk	Next Meeting
146/25	Cllr Brian May to feedback	Cllr Brian May	Next Meeting
146/25	Cllr Rob Ward Feedback	Parish Chair	Next Meeting

149/25 Outstanding actions from previous meetings

34/25	Cllr Rob Ward to program the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off times	Parish Chair	ASAP
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Meeting closed at 9:20pm.

Date of next meeting: Tuesday 7th April Sheepy Memorial Hall (7.30pm)

Signed:



Date: 7th April 2026

Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	PC Response Draft or Approved
26/000135/FUL 27 feb 2026 poplars farm – Farm Track to join poplars farm and manor farms to the North of Sibson Road	No response drafted prior to Parish Council meeting
26/00155/FUL – 27 Feb 2026 Dixie School Wellsborough – Change of use from education to nursery and change of doorway	No response drafted prior to Parish Council meeting
26/00161/LBC – 27 Feb 2026 Dixie School Wellsborough Formation of new doorway	No response drafted prior to Parish Council meeting

ANNEX 2 Bank Reconciliation

Bank Reconciliation at 28th February 2026	
Cash in hand 1st April 2025 (per Cash Book)	
Current Account	35,385.03
Deposit Account	18,282.08
ADD	53,667.11
RECEIPTS 1/4/2025 - 28/2/2026 (per Cash Book)	37,035.67
(per Cash Book) inc Sheepy History Society Ringed funds £1702.80	90,702.78

	LESS		
	Payments 1/4/2025 – 28/2/2026 (per Cash Book) 29021.93 and unpaid chq £7.08	29029.01	
A	Cash in hand 30/06/2024 (per Cash Book)		61,673.77
	Cash in hand per Bank Statements – 28/2/2026		
	Current Account	34,716.98	
	Deposit Account	26,956.79	
		61,673.77	
			61,673.77
B	Adjusted Bank Balance at 28/02/2026		61,673.77
	NOTE		
	A must equal B		

ANNEX 3 Spend against Budget

		BUDGET 2025/26	Spend to date (28/02/2025)	% spend
			ACTUAL	
1	Carry Forward from 2024/25			
1.1	Reserve (deposit account)	£18,113	£18,282.08	
1.2	Budget carry forward (current a/c)	£34,421	£35,385.03	
1.2.1	Grant income	£0.00		
1.2.2	Non-specified	£0.00		
	TOTAL	£52,534.00	£53,667.11	
2	Income			
2.1	Precept	£35,000.00	£35,000.00	

2.2	VAT Refund	£3,000.00	£0.00	
2.3	Interest (Current and deposit a/c)	£50.00	£332.87	
2.4	Grant funding			
2.4.1	PCIF	£0.00	£0.00	
2.4.2	Neighbourhood Plan	£0.00	£0.00	
2.5	MHF	£0.00	£0.00	
2.6	Shire Grant	£0.00	£0.00	
	TOTAL	£90,584.00	£88,999.98	
2.7	Sheepy History Society		£1,702.80	
3	Expenditure - mandatory commitments			
3.2	Clerks Salary and expenses	£8,500.00	£5,496.30	64.66%
3.3	Insurance	£2,500.00	£758.00	30.32%
3.4	Income Tax	£4,500.00	£3,305.00	73.44%
3.5	VAT	£2,000.00	£832.00	41.60%
3.6	Audit	£750.00	£595.00	79.33%
3.7	Training (Clerk and councillor) & Admin	£2,500.00	£2,782.87	111.31%
3.8	Website and comms	£300.00	£273.60	91.20%
3.9	Meeting room hire	£350.00	£364.00	104.00%
3.10	Waste bins (dog and litter)	£1,200.00	£1,275.00	106.25%
3.11	Ground maintenance contract	£7,000.00	£6,071.66	86.74%
3.12	Asset management (lights/noticeboards)	£8,000.00	£2,496.00	31.20%
3.13	Consultants (planning advice)	£1,500.00	£0.00	0.00%
3.14	Street Lighting	£2,200.00	£1,484.97	67.50%
3.15	Neighbourhood Plan	£4,000.00	£0.00	0.00%
3.16	Misc	£1,000.00	£0.00	0.00%
	TOTAL	£46,300.00	£25,734.40	55.58%
4	Expenditure - non mandatory commitments			
4.1	Community grants and donations			
4.1.1	Miscellaneous Donations	£2,000.00	£1,951.00	97.55%
4.2	Road safety	£0.00	£0.00	NA
4.3	Community orchard	£0.00	£0.00	NA
4.4	Sibson Churchyard	£0.00	£0.00	NA
4.5	New/replacement benches	£0.00	£0.00	NA
4.6	Children's play area equipment	£0.00	£0.00	NA
4.7	Defibrillator and upkeep (inc training)	£2,000.00	£0.00	0.00%
4.8	Dog Bin Refurbishment	£1,500.00	£0.00	0.00%
4.9	Footpath	£0.00	£0.00	NA
4.10	Sustainability	£0.00	£0.00	NA
4.11	Interpretation Signs & Noticeboards	£0.00	£0.00	NA
4.12	CCTV	£0.00	£0.00	NA
	TOTAL	£5,500.00	£1,951.00	35.47%
<i>Total YTD</i>				
	TOTAL SPEND	£51,800.00	£27,685.40	
	OVERALL BALANCE	£38,784.00	£61,314.58	

