

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

1

Sheepy Parish Council July Meeting 2026

Date & Time	Tuesday 7th July 2026 @ 7:30pm
Venue	Sibson Village Hall
Attendees: Parish Councillors Sheepy	Rob Ward Chair John Ward Clive Stretton Dennis Beard Neal Wood
Parish Councillors Sibson	Josh Melen Brian May
Parish Councillor Upton	
Parish Councillor Wellsborough	Diana Whitley – Vice Chair
Others	2 parishioners Cllr Brian Sutton

Summary of key decisions/points to note (also see Actions)

- Parish Council have been awarded a flooding grant from Leicestershire County Council for details to follow.

43/26 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

Cllr Rob Ward welcomed everyone to the meeting and opened the floor up for good news stories:

The Parish Council gave their congratulations to Cllr Josh Melen who recently got married in Sibson and wished them both the best for their future lives together.

Cllr Rob Ward stated that full fibre (FTTP) broadband is now being rolled out in Sheepy Magna and anyone who is interested in having it installed should contact their broadband supplier.

The Parish Council have been successful in gaining a flooding grant from Leicestershire County Council. There is further information to be submitted but hopefully this will be formalised over the next month or so.

The following apologies were reported:

Apologies were received from:

Cllr Kate Gardiner

Cllr Miriam Surtees

Cllr David Clark

Signed:

Date:

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2

All apologies were accepted by the Parish Council.

44/26 Declarations of interest and request for dispensations – Cllr Clive Stretton stated he has an interest in planning application number 26/00504/FUL and will not be involved in any correspondence around this application.

45/26 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

A parishioner discussed the planning application 26/00504/FUL, they wanted to make the Parish Council aware of the following points:

- The proposed building works are to support the care of the applicant's son who has Muscular Dystrophy and needs more room for his carers to be able to provide future care.
- Leicestershire County Council are aware of the situation and are fully supportive of the proposed works.

The Parish Chair thanked the parishioner for their comments and asked they also make Hinckley and Bosworth aware as they are the planning authority. He also stated that the Parish Council have not yet drafted a response to this application but have asked for a two week extension from Hinckley and Bosworth (due to holidays) which has been granted. The Parish Council will be responding as they do with every planning application.

46/26 To approve the minutes of the meeting held on 2nd July 2026

The minutes were considered and approved.

47/26 Reports

County Councillor –

Cllr Josh Melen had circulated his report prior to the Meeting:

Thank you for your correspondence and meeting discussions this month. Progress has continued on long-term projects, and I continue to welcome any suggestions for further projects throughout the division which involve funding or input from the County Council.

County news has been limited this month. The full Council met on Wednesday 1st July 2026 at 2pm which for those who wish can be viewed via the Council's YouTube channel. The meeting primarily covered updates to the Council's current position with Local Government Reorganisation, scrutiny and a motion aimed at challenging the Police and Crime Commissioner's proposals to divert two million pounds of Police funding to hire private security marshals. I supported the motion against the PCC on the basis that the policing precept funding should remain within Leicestershire Police to recruit, retain and support our existing Police force and should not be deployed towards private marshals who have no power of arrest.

In respect of local Parish news, I have continued working alongside our local beat team on parking issues across the division as well as flooding issues in Shenton before the poor weather arrives. A key issue throughout June has been overgrown foliage, which I have responded to through regular contact with the Highways team to inspect and address plants affecting roads and footpaths, particularly those obscuring junctions. If your Parish has similar issues, please raise them with me and I will ensure the site is investigated as soon as possible. On long term projects, I continue to work alongside the community in Sheepy Parish towards the repair and restoration of the Cock Inn at Sibson as well as

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Date:

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3

supporting Shackerstone Parish with proposed changes to the Green Lane between Odstone and Shackerstone due to anti-social behaviour.

I have received two proposals from Parish Councils wishing to take up the offer of Highways scheme investment raised in last month's report. I would like to remind all Parishes that the Highways team are currently inviting scheme proposals covering traffic calming measures, 20mph limits, junction improvements and pedestrian accessibility changes across the County for consideration in 2027/2028.

Please contact me as soon as possible if you would like your Parish to be put forward, with specific proposals which would benefit your area.

Again, I welcome feedback at your respective Parish Council meetings to discuss any further issues which may have arisen in your area respectively. If there are any queries relating to the schedule below, please contact me at joshua.melen@leics.gov.uk.

Sheepy Ward

Sibson/Shenton/Upton car sales, HBBC chased on behalf of Cllr Surtees for update with planning enforcement. HBBC's enforcement notice appealed by site owner in September 2024, planning inspectorate yet to issue a decision. Continue to monitor.

Floods on Upton and Shenton Lanes reported during bad weather. Site area still subject to road closure and Severn Trent works.

Works started to the Cock Inn, Sibson by contractors shortly after deadline of 18th May. Understand works instructed to be limited to a window repair and excavation of the cellar roof ahead of structural surveys. Structural engineer expected to have attend the property at some stage as further planning permission is now sought by Star. Work continues towards S.215 notice to be issued in the meantime, and ACV process is being expedited follow PC's original application earlier in the year. No new update from HBBC, although works began on 18th May have now ceased ahead of owner's planning application. To ensure there is not a conflict of interest Cllr Josh Melen has stepped down as chair of the Save our Pub action group.

Reports of dangerous overgrown hedges outside the Old Rectory, Sibson. Reported to LCC, hedge cut back.

The Parish Chair thanked Cllr Josh Melen for his report and supported the need for the Chief Executive of Leicestershire County Council to the Police Crime Commissioner and would also suggest the Parish Council do the same if appropriate. He also asked if he could request Leicestershire County Council carry out an assessment at Pinwall Junction, now that the garage and shop have opened it has put more pressure on the junction and the associated traffic. **Action – Cllr Josh Melen to talk to highways at Leicestershire County Council**

Borough Councillor

Cllr Brian Sutton gave the following update:

The main discussions are around the Borough's Local Plan and the up and coming decision on a unitary authority. The next full council meeting is next week where information on both may be released.

Signed:

Date:

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4

48/26 Parish Council

Publication Regs – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved. **Action** – *Parish Clerk to update and place on Parish website*

Data Protection – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved **Action** – *Parish Clerk to update and place on Parish website.*

The Parish Clerk states that the policies to be reviewed before the next meeting are:

Co Opt of a councillor

Code of Conduct

Action – *Parish Clerk to circulate policies prior to the next meeting.*

Minute Amendment – The Parish Chair outlined that it had been brought to the Parish Council's attention that there was a correction needed in the minutes from August 2025. Minute Ref 64/25 stated Queens Jubilee when it should state D Day. This has now been amended in the original minutes and a note added stating why the correction was required. Councillors approved this factual correction.

49/26 Parish Initiatives

Road Safety Steering Group – Cllr Neal Wood circulated data from two speed cameras in the Parish and will be looking to do the same with the remaining cameras, this data will need to be sense checked before circulating. The Community Speed watch scheme is still going ahead in August and Neal is looking to arrange the training beforehand. Cllr Neal Wood asked if a mirror or concealed entrance sign could be placed in Sheepy Magna. Cllr Josh Melen said it was no longer policy for the highways authority to install/approve these.

Village Signs – All the signs have been printed and are awaiting collection by the contractor. Once collected he will speak with the Parish Council's maintenance contractor about the works required at Sheepy Magna, this will enable him to submit a quote to the Parish Council.

Asset Maintenance – The Parish Clerk is working closely with the asset maintenance contractor to establish a schedule of works and quotations for all of the work streams agreed. **Action** – *Parish Clerk to circulate quotations for the works.*

Neighbourhood Plan – The following update was given.

The new steering group had its first meeting and now consists of 11 volunteers. Preliminary works have started with land searches. There is another meeting scheduled before the next Parish Council meeting so will provide a more detailed update next month.

Signed:

Date:

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5

50/26 Finance

Expenditure – all items noted and approved.

Table 1: Expenditure for June 2026

Date	Method	Payee	Details	Total	VAT
26/06/2026	SO	NPower	Street Lights	71.45	3.41
01/07/2026	SO	Haines Watts	Payroll	£31.20	£5.20
02/07/2026	BT	Clerk	Wages	£551.25	£0
05/07/2026	BT	HMRC	Income Tax	£367.20	£0
07/07/2026	BTS137	First Responders	Donation	£1000	£0
07/07/2026	BT	LG Services	Grass Cutting	£910.74	£0
07/07/2026	BT	HBBC	Dog Bins	£357.24	£59.54
07/07/2026	BT	Sheepy Memorial Hall	Room Hire	£111	£0
07/07/2026	BT	EON	Quarterly	£110.40	£18.40
07/07/2026	BT	Graphics to Go	Village Signs	£717.60	£119.60

Bank Balances – As of 30th June 2026 the Parish council bank balances were:

Current Account £31,311.35

Savings Account £32,251.81 (£1,692.80 History Society)

Bank reconciliation up to 30th June 2026– See Annex 2

Spend against budget up to 30th June 2026 – See Annex 3

Owl Boxes – The Parish Clerk circulated the cost of the owl boxes to be installed in Sheepy Glade as requested by the Tree Warden, total cost £168. **Action** – *Parish Council to liaise with the Tree Warden to purchase the boxes as approved at a previous Parish Council meeting.*

Outdoor Cinema – The PTA have sent a quote to the Parish Council for an outdoor cinema event at the school, asking if the Parish Council to contribute. **Action** – *The parish Councillors will need more information on the event and asked the Parish Clerk to get the PTA to submit a grant application form.*

Pinwall Defib – The Parish Clerk has been in communication with the new owners of the shop at Pinwall and they are more than happy to have a defib unit on the wall and will get their electrician to install. After speaking with the first responder the old unit is now obsolete and a new one would need to be ordered, the Parish Clerk has requested a quote (circa £1500) and will circulate once received. The Parish Councillors agreed to this spend and asked the Parish Clerk to go ahead with the purchase and installation.

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Date:

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THE VILLAGES OF

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6

51/26 Planning applications & updates (see HBBC Planning website for full details)

See [Annex 1](#) for Parish Council Draft/Approved Responses.

Enforcement/Appeals

- Car Sales Shenton – The appeal has been refused. The Parish Chair asked Cllr Brian Sutton to ask Cllr Miriam Surtees to find out what the next steps would be with Hinckley and Bosworth Borough Council. **Action** - *Cllr Brian Sutton to liaise with Cllr Miriam Surtees.*

52/26 General correspondence (emailed to Councillors)

- Round Robin
- Parish Forum 16th June – Minutes of been circulated
- LRALC Survey – Cllrs to look at survey and submit a response
- STAR nominations – Cllr Dennis Beard asked what the procedure was for nominating a councillor. **Action** – *Parish Clerk to forward the information to Cllr Dennis Beard.*

53/26 Matters to note/add to a future agenda.

.gov.uk

Flooding Grant

54/26 Actions from meeting

Action Ref	Action	Owner	Due Date
47/26	Cllr Josh Melen to talk to highways at Leicestershire County Council (Pinwall Junction)	Cllr Josh Melen	Next Meeting
48/26	Parish Clerk to update and place on Parish website (GDPR and publication Regs)	Parish Clerk	ASAP
49/26	Parish Clerk to circulate quotations for the works. (Village maintenance)	Parish Clerk	ASAP
50/26	Parish Council to liaise with the Tree Warden to purchase the boxes as approved at a previous Parish Council meeting (owl Boxes).	Parish Clerk	ASAP
50/26	The parish Councillors will need more information on the event and asked the Parish Clerk to get the PTA to submit a grant application form.	Parish Clerk	ASAP
51/26	Cllr Brian Sutton to liaise with Cllr Miriam Surtees (Car sales shenton)	Cllr Miriam Surtees & Cllr Brian Sutton	ASAP
52/26	Parish Clerk to forward the information to Cllr Dennis Beard (STAR Nominations)	Parish Clerk	ASAP

55/26 Outstanding actions from previous meetings

Signed:

Date:

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THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

7

34/25	RSSG to program the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off	RSSG	ASAP
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Meeting closed at 9:10pm.

Date of next meeting: *Tuesday 4th August Sibson Village Hall (7.30pm)*

DRAFT

Signed:

Date:

Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	PC Response Draft or Approved
26/00504/FUL - Single storey side extension, addition of front porch and change of use of agricultural land to C3 domestic garden land LOCATION : Paddock View Twycross Road Sheepy Magna Atherstone Leicestershire – 11 th June 2026	No Response had been drafted before the Parish Council meeting – an extension of two weeks have been approved by Hinckley and Bosworth Borough Council
26/00559/HOU - Replacement windows with the addition of one proposed new window LOCATION : The Lake House Bosworth Road Wellsborough Nuneaton Leicestershire – 2 nd July 2026	No Response had been drafted before the Parish Council meeting
26/00494/LBC - Retrospective application for the regularisation of the use of the existing building and associated yard area as a sui generis forestry and arboricultural depot LOCATION : Sheepy House Farm Main Road Sheepy Magna Atherstone – 9 th June 2026	<i>Sheepy Parish Council Response approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 21st June 2026</i> NEUTRAL <i>Please note this response is based on documents available on HBBC Planning Portal as at 8th June 2026. Sheepy Parish Council (SPC) kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022.</i> <i>SPC is supportive of sustainability of the local economy and the need for suitable diversification to achieve this (Policy S17 and Paragraph 7.4 Sheepy Parish Neighbourhood Plan made 2022). This application is to enable a local business to operate and appears to be of a reasonable scale on its own.</i> <i>Previous unauthorised use of, and activities at, the site led to justifiable community concern due to the inappropriate (anti-social) nature of the operations. SPC is pleased to see that there is recognition of this in this planning application and that some mitigation measures are being proposed. Despite this, the applicant has not provided details of how some of the mitigation measures will be implemented, how they will operate and how they will be monitored. SPC would like to see this detail provided as one of the conditions before operations start (despite this being retrospective). Further, the applicant makes reference to engaging with the community going forward. This is welcomed, but it is not clear how they will achieve it. SPC would welcome proactive and constructive communication with the applicant and the business operator as it has been disappointing that engagement with the community has not been undertaken from the outset.</i> <i>There are on-going concerns about access to the site from a highway perspective (40mph, bend etc). SPC request that HBBC Planning ensure that the appropriate assessment of highway safety has been made by LCC.</i> <i>A condition offered by the applicant in the Planning Statement limiting to a Personal Permission (single operator) would be welcomed.</i> <i>SPC further request that HBBC planning officers are satisfied necessary permissions are in place before alterations to the site are carried out e.g. resurfacing the farm access track. Also that any findings from the on-going enforcement investigations are properly considered.</i>

	<i>Finally, Sheepy Parish Council would like to draw to the attention of Hinckley & Bosworth Borough Council that retrospective planning applications should not be encouraged or condoned.</i>
26/00494/LBC - Application to amend planning permission 22/00019/LBC to install a new steel support framework inside the building to provide structural support and to support the existing roof structure LOCATION : Cock Inn Sheepy Road Sibson Nuneaton Leicestershire – 9th June 2026	<i>Sheepy Parish Council Response approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 28th June 2026</i> <i>SUPPORT</i> <i>Please note this response is based on documents available on HBBC Planning Portal as at 22nd June 2026. Sheepy Parish Council (SPC) kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022</i> <i>SPC is supportive of all actions that help preserve the structure of the listed building and an Asset of Community Value with the Sibson conservation area. However, it would appear to be just the first of many required to achieve the re-establishment of the pub. It is therefore essential that other works are timetabled as a matter of urgency to bring clarity and to protect the asset.</i> <i>SPC request that HBBC, in their capacity as overseeing the preservation of such historic buildings, ensure that the works proposed are appropriate and carried out in a timeframe to prevent the further deterioration of the building and to enable the building to reopen as a public house without further delays.</i>

ANNEX 2 Bank Reconciliation

A	- Bank Reconciliation at 30th June 2026		
	Cash in hand 1st April 2026 (per Cash Book)		
	Current Account		32,456.22
	Deposit Account		32,095.77
	ADD		64,551.99
	RECEIPTS 1/4/2026 - 30/06/2026 (per Cash Book) (per Cash Book) inc Sheepy History Society Ringed funds £1692.80		17,656.04
	LESS		82,208.03
	Payments 1/4/2026 - 30/06/2026	18644.67	
	Cash in hand 31/06/2026 (per Cash Book)		63,563.36
	Cash in hand per Bank Statements – 30/06/2026		
B	Current Account	31,311.55	
	Deposit Account	32,251.81	
		63,563.36	
	Add Receipts in Cash Book not banked at 30/06/2026		63,563.36
	Adjusted Bank Balance at 30/06/2026		63,563.36
	NOTE		
	A must equal B		

Sheepy Parish Council
Budget planning and monitoring
1st April 2026 to 31st March 2027

		BUDGET 2026/27	Spend to date (30/06/2026)	% spend
			ACTUAL	
1	Carry Forward from 2025/26			
1.1	Reserve (deposit account)	£25,300	£32,095.00	
1.2	Budget carry forward (current a/c)	£30,069	£32,456.00	
1.2.1	Grant income	£0.00		
1.2.2	Non-specified	£0.00		
	TOTAL	£55,369.00	£64,551.00	
2	Income			
2.1	Precept	£35,000.00	£17,500.00	
2.2	VAT Refund	£1,000.00	£0.00	
2.3	Interest (Current and deposit a/c)	£300.00	£156.04	
2.4	Grant funding			
2.4.1	PCIF	£0.00	£0.00	
2.4.2	Neighbourhood Plan	£0.00	£0.00	
2.5	MHF	£0.00	£0.00	
2.6	Shire Grant	£0.00	£0.00	
	TOTAL	£91,669.00	£82,207.04	
2.7	Sheepy History Society (Ring Fenced)		£1,692.80	
3	Expenditure - mandatory commitments			
3.2	Clerks Salary and expenses	£7,000.00	£2,205.00	31.50%
3.3	Insurance	£2,500.00	£1,226.00	49.04%
3.4	Income Tax	£4,000.00	£1,468.00	36.70%
3.5	VAT	£2,000.00	£1,411.00	70.55%
3.6	Audit	£750.00	£0.00	0.00%
3.7	Admin	£2,000.00	£1,347.00	67.35%
3.8	Training (Clerk and councillor)	£1,000.00	£455.85	45.59%
3.9	Website and comms	£300.00	£0.00	0.00%
3.10	Meeting room hire	£350.00	£0.00	0.00%
3.11	Waste bins (dog and litter)	£2,000.00	£595.00	29.75%
3.12	Ground maintenance contract	£7,000.00	£1,937.00	27.67%
3.13	Asset management (lights/noticeboards)	£5,000.00	£0.00	0.00%
3.14	Consultants (planning advice)	£1,500.00	£0.00	0.00%
3.15	Street Lighting	£2,200.00	£190.00	8.64%
3.16	Neighbourhood Plan	£7,000.00	£2,635.00	37.64%
3.17	Misc	£2,000.00	£0.00	0.00%
	TOTAL	£46,600.00	£13,469.85	28.91%

4	Expenditure - non mandatory commitments			
4.1	Community grants and donations			
4.1.1	Miscellaneous Donations	£2,500.00	£3,010.00	120.40%
4.2	Road safety	£0.00	£0.00	NA
4.3	Xmas Lights	£2,000.00	£0.00	NA
4.4	Bus Stop	£2,000.00	£0.00	NA
4.5	Flooding Equip	£1,000.00	£0.00	NA
4.6	Elections	£4,000.00	£0.00	NA
4.7	Defibrillator and upkeep (inc training)	£1,000.00	£2,385.00	238.50%
4.8	Dog Bin Refurbishment	£0.00	£0.00	#DIV/0!
4.9	Planters	£1,000.00	£0.00	NA
4.10	Sustainability	£0.00	£0.00	NA
4.11	Newsletter	£1,000.00	£0.00	0.00%
4.12	Interpretation Signs & Noticeboards	£1,500.00	£0.00	NA
	TOTAL	£16,000.00	£5,395.00	33.72%
<i>Total YTD</i>				
	TOTAL SPEND	£62,600.00	£18,864.85	
	OVERALL BALANCE	£29,069.00	£63,342.19	