

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

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Sheepy Parish Council August Meeting 2026

Date & Time Tuesday 4 th August 2026 @ 7:30pm	
Venue	Sheepy Memorial Hall
Attendees: Parish Councillors Sheepy	Rob Ward Chair Clive Stretton Neal Wood
Parish Councillors Sibson	Josh Melen Brian May
Parish Councillor Upton	David Clarke
Parish Councillor Wellsborough	Diana Whitley – Vice Chair
Others	1 parishioner Cllr Brian Sutton

Summary of key decisions/points to note (also see Actions)

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56/26 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

Cllr Rob Ward welcomed everyone to the meeting and opened the floor up for good news stories:

None received.

The following apologies were reported:

Apologies were received from:

Cllr Kate Gardiner

Cllr Miriam Surtees

Cllr John Ward

Cllr Dennis Beard

Jason Stephenson

All apologies were accepted by the Parish Council.

56/26 Declarations of interest and request for dispensations – None Received.

57/26 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

Signed:



Date: 1st September 2026

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A parishioner raised concern over the parking at the new shop at Pinwall and the increased traffic is causing congestion and increasing the risk of an accident. Leicestershire County Council are carrying out a risk assessment in conjunction with Cllr Josh Melen and recommendations will be made available to the Parish Council.

Concern was raised over the static caravan park at Sheepy House Farm. The Parish Chair confirmed the Parish Council have submitted a response to the retrospective planning application and will await the outcome of the borough council's decision.

58/26 To approve the minutes of the meeting held on 7th July 2026

The minutes were considered and approved.

59/26 Reports

County Councillor –

Cllr Josh Melen had circulated his report prior to the Meeting:

While no County Council meeting has taken place this month, significant County news has been received in respect of Local Government Reorganisation. The National Government have now announced their decision in respect of Leicestershire, where the Leicester City Council will expand into parts of Blaby, Charnwood and Harborough districts, as well completely absorbing the Borough of Oadby and Wigston.

Having considered the report on your behalf, I am disappointed that the vast majority of the National Government's focus was placed on the City reorganisation, with very little consideration given to how the expansion would impact the remaining County areas. While the City will now represent a comparative population count to the County, it seems that the entirety of the focus was placed on ensuring the City can function as a sole unitary.

Hinckley and Bosworth Borough will remain untouched by the city expansion, but the remaining parts of the County (including HBBC) will become part of the new Leicestershire & Rutland unitary authority. The planning (and all other) functions of HBBC will be taken over by the new unitary, and shadow elections are being held for the 94 Councillors in May 2027, ahead of a May 2028 introduction for the new unitary Council. It is almost certain that the Market Bosworth division will be split into two if not three new divisions of approximately 4,000 residents each.

A meeting has been called for the afternoon of **6th August 2026**, at County Hall (which with the boundary reorganisation, will now exist within the City). I will be attending on your behalf and I encourage any residents or Councillors who have views on the matter to contact me as soon as possible. For more details on the reorganisation itself, please consider visiting the County Council website.

In respect of local Parish news, general housekeeping has continued with the majority of casework focusing on hedge cutting and overgrown foliage. After receiving the casework volume results across the County earlier this month, and I am pleased to say that from May 2025-July 2026, of the 55 Councillors, the Market Bosworth division placed third as the highest number of casework queries in Leicestershire.

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Sheepy Ward

Sibson/Shenton/Upton car sales, HBBC chased on behalf of Cllr Surtees for update with planning enforcement. HBBC's enforcement notice appealed by site owner in September 2024, planning inspectorate yet to issue a decision. Continue to monitor.

Works started to the Cock Inn, Sibon by contractors shortly after deadline of 18th May. Works now anticipated for August 2026 following planning permission and contact with contractors on site.

Reports of dangerous overgrown hedges outside the Old Rectory, Sibson. Reported to LCC, hedge cut back. Issue closed.

Pinwall junction traffic issues reported by residents and Parish Council, issue passed to LCC. Awaiting photo evidence from Councillors to pass to Highways before a site visit is undertaken.

60/26 Parish Council

Code of Conduct – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved. **Action** – *Parish Clerk to update and place on Parish website*

Co Opt of a councillor – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved **Action** – *Parish Clerk to update and place on Parish website.*

.Gov.UK – The Parish Clerk has been in contact with the website provider and is hoping to have a meeting and to feedback at the next Parish Council meeting.

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61/26 Parish Initiatives

Road Safety Steering Group/CSW – Cllr Neal Wood stated the Community speed watch will be going ahead in August with training arranged for Monday 10th August.

Village Signs – The Parish Clerk is awaiting on the installation dates from the contractor, hopefully the installations will take place towards the end of August.

Asset Maintenance – The Parish Clerk is working closely with the asset maintenance contractor to establish a schedule of works and quotations for all of the work streams agreed. **Action** – *Parish Clerk to circulate quotations for the works.*

Neighbourhood Plan – The following update was given.

The new steering group have circulated its Terms of Reference prior to the Parish Council meeting:
The Parish Councillors unanimously agreed to approve this document.

The Steering Group are completing the draft questionnaire which will be distributed to every household, this will shortly be circulated to all Parish Councillors for their approval.

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More information will be given after the next steering group meeting.

Cock Inn – There has been materials delivered to the property and is hoped there will be construction works commencing shortly, Hinckley and Bosworth Borough Council have asked the owners for a schedule of works. ACV can now be re submitted after being circulated to the Action Group. **Action - Parish Clerk to Re submit ACV**

62/26 Finance

Expenditure – all items noted and approved.

Table 1: Expenditure for June 2026

Date	Method	Payee	Details	Total	VAT
01/08/2026	SO	Haines Watts	Payroll	£31.20	£5.20
04/08/2026	BT	Clerk	Wages	£551.25	£0
04/08/2026	BT	HMRC	Income Tax	£367.20	£0
17/07/2026	BT	Neighbourhood Plan	Land Searches	£98	£0
28/07/2026	SO	NPower	Street Lights	£60.45	£2.88
31/07/2026	BT	Npower Business Solutions	SL Under Payment	£96.44	£4.56
04/08/2026	BT	LG Services	Grass Cutting	£910.75	£0
04/08/2026	BT	Defib	Pinwall	£1488	£248
21/7/2026	BT	McAFee	Laptop protection	£39.99	£0
21/7/2026	BT	Neighbourhood Plan	Land Searches	£84	£0
21/7/2026	BT	Flytesofancy	Owl Boxes	£177.98	£29.66
21/7/2026	BT	Sheepy Church	NP Room Hire	£24	£0

Bank Balances – As of 31st July 2026 the Parish council bank balances were:

Current Account £25,175.50

Savings Account £32,251.81 (£1,692.80 History Society)

Bank reconciliation up to 31st July 2026– See Annex 2

Spend against budget up to 31st July 2026 – See Annex 3

63/26 Planning applications & updates (see HBBC Planning website for full details)

See [Annex 1](#) for Parish Council Draft/Approved Responses.

Enforcement/Appeals

- Car Sales Shenton – No update from borough councillors

64/26 General correspondence (emailed to Councillors)

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- Round Robin
- LA Devolution
- LRALC Survey – Cllr Rob Ward submitted a response.
- STAR nominations – Cllr Dennis Beard is looking at the criteria for nominations.

65/26 Matters to note/add to a future agenda.

External Audit

Parish Forum 15th Sept Sheepy Church

66/26 Actions from meeting

Action Ref	Action	Owner	Due Date
60/26	<i>Parish Clerk to update and place on Parish website.</i>	Parish Clerk	ASAP
61/26	<i>Parish Clerk to Re submit ACV</i>	Parish Clerk	Next Meeting

55/26 Outstanding actions from previous meetings

34/25	RSSG to program the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off	RSSG	ASAP
51/26	Cllr Brian Sutton to liaise with Cllr Miriam Surtees (Car sales shenton)	Cllr Miriam Surtees & Cllr Brian Sutton	ASAP

Meeting closed at 8:45pm.

Date of next meeting: Tuesday 1st September Sibson Village Hall (7.30pm)

Signed:



Date: 1st September 2026

Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	PC Response Draft or Approved
26/00504/FUL - Single storey side extension, addition of front porch and change of use of agricultural land to C3 domestic garden land LOCATION: Paddock View Twycross Road Sheepy Magna Atherstone Leicestershire – 11th June 2026	Sheepy Parish Council Response approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 15th July 2026 OBJECT Sheepy Parish Council is aware that this application contains two elements: an application for an extension and an application for change of use of agricultural land to domestic garden. With respect to the change of use, the applicant has already had an application for change of use (25/00081/FUL) refused and subsequently dismissed at appeal (25/00015/PP). Sheepy Parish Council objects to the change of use as the land is outside the Sheepy Magna Settlement Boundary and would not be compliant with the legally binding Sheepy Parish Neighbourhood Plan 'made' 19th May 2022. It is in conflict with Policy S1 (Countryside) and Policy S8 (Design). The Parish Council also notes that the application and the supporting Design, Access & Planning Statement (DAPS), makes no reference to the previous refusal (at appeal) for the change of use. With respect to the first part of the application – extension to the property, the Parish Council has been made aware of the need for the modification of the property to enable the provision of care of a young person at home by their parents. It has enormous sympathy for the family and recognises the need for modification to the property in this case. However, the Parish Council has not been party to the discussions with the planning authority, which according to the DAPS have apparently taken place, nor whether alternative options have been considered. Therefore, the Parish Council remains of the view that this application conflicts with policies in the Sheepy Neighbourhood Plan. Please note this response is based on documents available on HBBC Planning Portal as at 1st July 2026. Sheepy Parish Council request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022. A further concern of the Parish Council relates to road safety with the opening up of the previously derelict (unused) field gateway, which would become part of the garden if the application is approved. This gateway is directly onto the B4116, Twycross Road. This gateway is at a location where the road has a national speed limit (60mph) and is just before entering/after exiting a 30 mph speed limit zone. Any reinstatement of the gateway access raises serious road safety concerns and without appropriate design and safety considerations, should not be allowed. This road is a designated HGV route and the gateway is at a location where there is known to be a speeding problem. END
26/00559/HOU - Replacement windows with the addition of one proposed new window LOCATION: The Lake House Bosworth Road Wellsborough Nuneaton Leicestershire – 2nd July 2026	Sheepy Parish Council Response approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 23rd July 2026 SUPPORT Please note, this response is based on documents available on HBBC Planning Portal as at 5th July 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022.

	<i>Sheepy Parish Council has reviewed the above application 26/00559/HOU – (The Lake House Bosworth Road Wellsborough, Replacement windows with the addition of one proposed new window.), and it appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2022.</i> <i>Nevertheless, Sheepy Parish Council request that Hinckley & Bosworth Borough Council gives consideration to ensure the application complies with the Sheepy Parish Neighbourhood Plan, made May 2022, design guidance in the Design Guide (Appendix 5). END</i>
26/00598/FUL-Retrospective change of use of land for the siting of caravans, together with associated hardstanding, utility connections, access, parking, and ancillary works LOCATION: Sheepy House Farm Main Road Sheepy Magna Atherstone-16th July 2026	<i>Sheepy Parish Council Response approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 4th August 2026</i> <i>OBJECT</i> <i>Please note, this response is based on documents available on HBBC Planning Portal as at 23rd July 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022.</i> <i>Sheepy Parish Council has reviewed the above application 26/00598/FUL (Sheepy House Farm Main Road Sheepy Magna, Retrospective change of use of land for the siting of caravans, together with associated hardstanding, utility connections, access, parking, and ancillary works) and it is unclear how the caravan site will be operated as there is no description of this, i.e. whether the intention is for the caravans to be permanently sited, permanently occupied or the site operated as a holiday park, or design. These omissions make a fundamental difference to how this planning application should be considered.</i> <i>If the intention is for permanent occupancy, then this would constitute development in the countryside and so contravene Policies S1 (Countryside) and S10 (Housing Development) of the Sheepy Parish Neighbourhood Plan, made May 2022. Further, the applicant suggests that the development will comprise of high quality, beautiful buildings. There are no details provided and given the rural/countryside setting, caravans will not meet these criteria or be in keeping with the surroundings. This and other matters conflict with the NPPF, which recognizes the importance of Neighbourhood Plans and provides protection against speculative development such as this (NPPF, Paragraph 14). All other policies in the Neighbourhood Plan should also be considered in determining this application.</i> <i>Sheepy Parish Council kindly requests Hinckley & Bosworth Borough Council consider the Advisories submitted by the Environment Agency (HBBC Reference 18/07/2026 - 26/00598/FUL - Consultation Response). It also advises that consideration be given to the suitability of the access to the site from the public highway and the safety at this location. A current planning application (26/00451/FUL) that uses the same access route has highlighted concerns by the Highways Authority and these should also be considered as part of this application. Additionally, there is no indication of waste management plans for the proposed site.</i> <i>Should the planning authority be minded to approve this application, then a suitable condition should be applied to restrict the size of the development to a 'small caravan site', which should comprise a maximum of five (5) pitches (not six as is proposed). Limits should also be placed on lighting and other environmental matters to ensure there is no detrimental impact on neighbours and wildlife.</i>

	<i>Finally, Sheepy Parish Council would like to draw to the attention of Hinckley & Bosworth Borough Council that retrospective planning applications should not be encouraged or condoned.</i>
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ANNEX 2 Bank Reconciliation

A	-		
	Bank Reconciliation at 31st July 2026		
	Cash in hand 1st April 2026 (per Cash Book)		
	Current Account		32,456.22
	Deposit Account		32,095.77
	ADD		64,551.99
	RECEIPTS 1/4/2026 - 31/07/2026 (per Cash Book) (per Cash Book) inc Sheepy History Society Ringed funds £1692.80		17,656.04
	LESS		82,208.03
	Payments 1/4/2026 - 31/07/2026	24780.72	
	Cash in hand 31/07/2026 (per Cash Book)		57,427.31
	Cash in hand per Bank Statements – 31/07/2026		
	Current Account	25,175.50	
	Deposit Account	32,251.81	
		57,427.31	
B	Add Receipts in Cash Book not banked at 31/07/2026		57,427.31
	Adjusted Bank Balance at 30/07/2026		57,427.31
	NOTE		
	A must equal B		

Sheepy Parish Council
Budget planning and monitoring
1st April 2026 to 31st March 2027

		BUDGET 2026/27	Spend to date (30/06/2026)	% spend
			ACTUAL	
1	Carry Forward from 2025/26			
1.1	Reserve (deposit account)	£25,300	£32,095.00	
1.2	Budget carry forward (current a/c)	£30,069	£32,456.00	
1.2.1	Grant income	£0.00		
1.2.2	Non-specified	£0.00		
	TOTAL	£55,369.00	£64,551.00	
2	Income			
2.1	Precept	£35,000.00	£17,500.00	
2.2	VAT Refund	£1,000.00	£0.00	
2.3	Interest (Current and deposit a/c)	£300.00	£156.04	
2.4	Grant funding			
2.4.1	PCIF	£0.00	£0.00	
2.4.2	Neighbourhood Plan	£0.00	£0.00	
2.5	MHF	£0.00	£0.00	
2.6	Shire Grant	£0.00	£0.00	
	TOTAL	£91,669.00	£82,207.04	
2.7	Sheepy History Society (Ring Fenced)		£1,692.80	
3	Expenditure - mandatory commitments			
3.2	Clerks Salary and expenses	£7,000.00	£2,205.00	31.50%
3.3	Insurance	£2,500.00	£1,226.00	49.04%
3.4	Income Tax	£4,000.00	£1,468.00	36.70%
3.5	VAT	£2,000.00	£1,579.00	78.95%
3.6	Audit	£750.00	£0.00	0.00%
3.7	Admin	£2,000.00	£1,387.00	69.35%
3.8	Training (Clerk and councillor)	£1,000.00	£429.00	42.90%
3.9	Website and comms	£300.00	£0.00	0.00%
3.10	Meeting room hire	£350.00	£135.00	38.57%
3.11	Waste bins (dog and litter)	£2,000.00	£595.00	29.75%
3.12	Ground maintenance contract	£7,000.00	£3,904.00	55.77%
3.13	Asset management (lights/noticeboards)	£5,000.00	£746.00	14.92%
3.14	Consultants (planning advice)	£1,500.00	£0.00	0.00%
3.15	Street Lighting	£2,200.00	£282.00	12.82%
3.16	Neighbourhood Plan	£7,000.00	£2,817.00	40.24%
3.17	Misc	£2,000.00	£0.00	0.00%

	TOTAL	£46,600.00	£16,773.00	35.99%
4	Expenditure - non mandatory commitments			
4.1	Community grants and donations			
4.1.1	Miscellaneous Donations	£2,500.00	£4,010.00	160.40%
4.2	Road safety	£0.00	£0.00	NA
4.3	Xmas Lights	£2,000.00	£0.00	NA
4.4	Bus Stop	£2,000.00	£0.00	NA
4.5	Flooding Equip	£1,000.00	£0.00	NA
4.6	Elections	£4,000.00	£0.00	NA
4.7	Defibrillator and upkeep (inc training)	£1,000.00	£2,385.00	238.50%
4.8	Dog Bin Refurbishment	£0.00	£0.00	#DIV/0!
4.9	Planters	£1,000.00	£0.00	NA
4.10	Sustainability	£0.00	£0.00	NA
4.11	Newsletter	£1,000.00	£0.00	0.00%
4.12	Interpretation Signs & Noticeboards	£1,500.00	£0.00	NA
	TOTAL	£16,000.00	£6,395.00	39.97%
<i>Total YTD</i>				
	TOTAL SPEND	£62,600.00	£23,168.00	
	OVERALL BALANCE	£29,069.00	£59,039.04	