

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

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Sheepy Parish Council September Meeting 2026

Date & Time Tuesday 1st September 2026 @ 7:30pm

Venue	Sibson Village Hall
Attendees: Parish Councillors Sheepy	Rob Ward Chair Clive Stretton Neal Wood Dennis Beard
Parish Councillors Sibson	Josh Melen Brian May
Parish Councillor Upton	
Parish Councillor Wellsborough	Diana Whitley – Vice Chair
Others	2 parishioners Cllr Miriam Surtees Parish Clerk

Summary of key decisions/points to note (also see Actions)

- Bishop of Loughborough visited the Parish
- Defibrillator Training Tuesday 6th October 6:30PM Sheepy Memorial Hall
- New councillor coopted onto the Parish Council for the Sheepy Ward

68/26 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

Cllr Rob Ward welcomed everyone to the meeting and opened the floor up for good news stories:

Bishop of Loughborough attended a service at Sibson Church which was well attended.

The annual football match was played in Sheepy between Sheepy Old Boys and their German counterparts Niederrhein Jungs, Sheepy Old Boys were victorious and reclaimed the European Friendship Cup in the 26th year running this match.

The following apologies were reported:

Apologies were received from:

Cllr Kate Gardiner

Cllr Brian Sutton

Cllr John Ward

Cllr David Clarke

All apologies were accepted by the Parish Council.

69/26 Declarations of interest and request for dispensations – None Received.

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70/26 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

The car sales at Shenton is still operating and the parishioner wondered what is going on with the enforcement. There is an action outstanding with the Borough Councillors to investigate and feedback.

The road markings by the junction with Upton need renewing – **Action** - Cllr Josh Melen will report and chase with Highways.

71/26 To approve the minutes of the meeting held on 4th August 2026

The minutes were considered and approved.

72/26 Reports

County Councillor –

Cllr Josh Melen had circulated his report prior to the Meeting:

In respect of County news, the County Council met on 6th August 2026 to discuss the proposed Local Government Reorganisation due to take effect from May 2027 onwards. As detailed in the last report, shadow elections will be held for the 94 Councillors in May 2027, ahead of a May 2028 introduction for the new unitary Council. I reported last month that the Market Bosworth Division will be split into three new unitary divisions of approximately 4,000 residents each. We have now had confirmation, the 12 villages in the Market Bosworth Division being split as follows:

Market Bosworth Division

1. Market Bosworth Parish (Market Bosworth & Far Coton)
2. Shackerstone Parish (Shackerstone, Congerstone, Barton, Odstone & Bilstone)
3. Carlton Parish
4. Dadlington, Shenton & Sutton Cheney Parish
5. Nailstone Parish

Fenn Lanes, Sheepy & Sibson Division

1. Stoke Golding Parish
2. Sheepy Parish (Sheepy, Sibson, Upton)
3. Higham Parish
4. Witherley Parish (Witherley, Fenny Drayton, Ratcliffe Culey & Atterton)

I was surprised to note that Cadeby Parish has been split from Market Bosworth and sent to Newbold & Barlestone Division, in addition to Twycross Parish which has been split into Twycross & Appleby Division. I am in correspondence with the Chief Executive Officer at the County Council to consider a reassessment of the division of Twycross and Cadeby Parishes from their historic neighbours. I will update on this in due course.

In respect of local Parish news, casework this month has revolved around road resurfacing on Station Road in Market Bosworth, Main Road in Sheepy Magna and the A444 north of Twycross. Regrettably, as the work was being carried out during the exceptionally warm weather, the resurfacing works created dust issues in residential areas which is currently under investigation.

For queries relating to the schedule below, please contact me at joshua.melen@leics.gov.uk.

Sheepy Parish

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Sibson/Shenton/Upton car sales, HBBC chased on behalf of Cllr Surtees for update with planning enforcement. HBBC's enforcement notice appealed by site owner in September 2024, planning inspectorate have now rejected the appeal. Enforcement action pending.

Works started to the Cock Inn, Sibon by contractors shortly after deadline of 18 May. Works to the pub have now started as of w/c 31 August, tenant now identified with anticipated launch date of December 2026.

Pinwall junction traffic issues reported by residents and Parish Council, issue passed to LCC. **Awaiting photo evidence from Councillors to pass to Highways before a site visit is undertaken.**

Collapsed culvert on Sheepy Road, Sibson. Reported to LCC environment team for urgent inspection. No response as yet.

Highways contacted following high volume of dust created by Highways resurfacing on A444 north of Twycross, Station Road in Bosworth and Main Road in Sheepy Magna during hot weather. Ongoing complaint due to health concerns as a risk to residents, road laying policy under review.

Borough Council

Cllr Miriam Surtees gave the following update-

A re organisation presentation has been given to the scrutiny committee showing that the boundaries in each ward will have 4,600 parishioners.

Local services will stay with Hinckley i.e. bin collection etc.

Grant has been gained for the homeless, which means there can be 26 houses added to the stock.

The leisure Centre has had a bumper year and has shown good income.

73/26 Parish Council

Co Opt of a councillor – The Parish Council currently has a Parish Councillor vacancy for the Sheepy Ward. The Parish Clerk circulated prior to the meeting an application from a parishioner who would like to be co opted onto the Parish Council to fill this vacancy. The councillors discussed the applicant and unanimously agreed to Co-opt Alon Duby onto the Parish Council. **Action** – *Parish Clerk to forward the appropriate paperwork to Alon Duby to complete and return.*

Social Media Policy – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved. **Action** – *Parish Clerk to update and place on Parish website*

Statement of Internal Control – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved **Action** – *Parish Clerk to update and place on Parish website.*

.Gov.UK – The Parish Clerk has been in contact with the website provider and is hoping to have a meeting and to feedback at the next Parish Council meeting.

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74/26 Parish Initiatives

Road Safety Steering Group/CSW – Cllr Neal Wood stated the Community speed had to be postponed due to volunteers dropping out at the last minute, the RSSG will look at how better that in future the scheme can be better supported by the community. There are still speeding issues on Main Road Sheepy Magna and some of the signs seem to be covered by foliage, these will both be looked at by the RSSG and the downloading of the data from the mVAS signs.

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Village Signs – The sign in Sheepy Magna has been removed for repair and the signs in Upton and Sibson have been completed, hopefully they will all be completed by the next Parish Council meeting.

Asset Maintenance – The Parish Clerk is working closely with the asset maintenance contractor to establish a schedule of works and quotations for all of the work streams agreed. **Action** – *Parish Clerk to circulate quotations for the works.*

Neighbourhood Plan – The following update was given.

The Steering Group are completing the draft questionnaire which will be distributed to every household, this will shortly be circulated to all Parish Councillors for their approval and they are also looking at purchasing a laptop to analyse the data, costings will hopefully be available at the next Parish Council meeting.

Cock Inn – There has been materials delivered to the property and it is hoped there will be construction works commencing shortly, Hinckley and Bosworth Borough Council have asked the owners for a schedule of works. ACV can now be re-submitted after being circulated to the Action Group. **Action** - *Parish Clerk to Re-submit ACV.*

Defibrillator Training – It was agreed as part of the grant awarded to Leicestershire First Responders that they would once again carry out defibrillator training to the parishioners, dates were given that these could be carried out either before the Parish Council meeting in October or in November. It was agreed that it should take place prior to the Parish Council meeting in October. **Action** – *Parish Clerk to confirm with the first responders, to produce a flyer for the event and to advertise the event: 6:30pm Tuesday 6th October at Sheepy Memorial Hall.*

75/26 Finance

Expenditure – all items noted and approved.

Table 1: Expenditure for August 2026

Date	Method	Payee	Details	Total	VAT
01/09/2026	SO	Haines Watts	Payroll	£31.20	£5.20
01/09/2026	BT	Clerk	Wages	£551.25	£0
01/09/2026	BT	HMRC	Income Tax	£367.20	£0
26/08/2026	SO	NPower	Street Lights	£63.71	£3.04
01/09/2026	BT	LG Services	Grass Cutting	£910.75	£0
01/09/2026	BT	Parish Online	GIS	£72.00	£0
01/09/2026	BT	Sheepy Church	NP Room Hire	£24	£0
01/09/2026	BT	Sheepy Hall	Room Hire	£22	£0
01/09/2026	BT	Sheeyparish.gov.uk	Domain	£36.00	£6.00
01/09/2026	BT	EON	Ratcliffe Lane Light Repair	£936.00	£156.00

Bank Balances – As of 31st August 2026 the Parish council bank balances were:

Signed:

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Current Account £23,197.95

Savings Account £32,251.81 (£1,692.80 History Society)

Bank reconciliation up to 31st August 2026– See Annex 2

Spend against budget up to 31st August 2026 – See Annex 3

Grant Application RSSG – The RSSG have submitted a grant application which was circulated prior to the meeting. The Parish Councillors discussed this application and they all agreed that more information is required. It was agreed that the RSSG need to update the Road Safety Briefing note produced by the Parish Council and present it back to the Parish Council for approval. **Action** - Cllr Neal Wood to instruct the RSSG to update the road safety briefing note.

External Audit – The Parish Clerk circulated the External auditors report and invoice prior to the meeting. Parish Councillors unanimously agreed to accept the findings of the external report, full report can be found on the Parish Council website.

Local Government Pay Award – The pay award for all Local Government employees has now been agreed for 2026 2027 – Parish Councillors unanimously agreed to accept this award and to implement to Parish Council employees from 1st April 2026.

76/26 Planning applications & updates (see HBBC Planning website for full details)

See [Annex 1](#) for Parish Council Draft/Approved Responses.

Enforcement/Appeals

- Car Sales Shenton – No update from borough councillors

77/26 General correspondence (emailed to Councillors)

- Round Robin
- Parish Forum – Next one in Sheepy Magna Cllr Rob Ward is presenting, all councillors are encouraged to attend.
- Chief Constable evening – Cllr Neal Wood will attend on behalf of the Parish Council.

78/26 Matters to note/add to a future agenda.

79/26 Actions from meeting

Action Ref	Action	Owner	Due Date
70/26	Cllr Josh Melen will report and chase with Highways.(road markings at Upton Junction)	Cllr Josh Melen	ASAP
73/26	<i>Parish Clerk to forward the appropriate paperwork to Alon Duby to complete and return.</i>	Parish Clerk	ASAP
73/26	<i>Parish Clerk to update and place on Parish website</i>	Parish Clerk	ASAP
73/26	<i>Parish Clerk to update and place on Parish website</i>	Parish Clerk	ASAP

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74/26	<i>Parish Clerk to confirm with the first responders, to produce a flyer for the event and to advertise the event: 6:30pm Tuesday 6th October at Sheepy Memorial Hall.</i>	Parish Clerk	ASAP
75/26	Cllr Neal Wood to instruct the RSSG to update the road safety briefing note.	Cllr Neal Wood	Next meeting

80/26 Outstanding actions from previous meetings

34/25	RSSG to program the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off	RSSG	ASAP
51/26	Cllr Brian Sutton to liaise with Cllr Miriam Surtees (Car sales shenton)	Cllr Miriam Surtees & Cllr Brian Sutton	ASAP
61/26	<i>Parish Clerk to Re submit ACV</i>	Parish Clerk	Next Meeting

Meeting closed at 8:40pm.

Date of next meeting: Tuesday 6th October Sheepy Memorial Hall (7.30pm)

Signed:

Date:

Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	PC Response Draft or Approved
26/00697/FUL - 13 August 2026 Land To The Rear Of 6-11 Rodney Gardens Sheepy Magna Retrospective change of use of strip of agricultural land to garden land to serve 6 houses	Sheepy Parish Council Response approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 2nd September 2026 OBJECT Please note this response is based on documents available on HBBC Planning Portal as at 21 August 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022. Having reviewed the above application 26/00697/FUL - (Land To The Rear Of 6-11 Rodney Gardens Sheepy Magna- Retrospective change of use of strip of agricultural land to garden land to serve 6 houses), Sheepy Parish Council is not supportive of this application (OBJECTS) since the land is outside the Sheepy Magna Settlement Boundary and is therefore not compliant with the legally binding Sheepy Parish Neighbourhood Plan 'made' 19th May 2022, notably policies S1 (Countryside) and S10 (Housing Development). Furthermore, it must be noted that all policies in the plan should be considered collectively when determining any planning application. Sheepy Parish Council notes that from the Application Form (HBBC Reference 03/08/2026 - 26/00697/FUL - 1APP Public Form) the Agent (Hayward Architects) acting on behalf of the applicant, has stated assistance or prior advice been sought from the local authority about this application and the details of the pre-application advice received was 'Enforcement letter from council informing that Change of Use Application will be required but given the appeal decision at No. 12 Rodney Gardens that it should be acceptable.' Therefore, if Hinckley & Bosworth Borough Council are minded to approve this application, then as the site is outside the settlement boundary a condition should be imposed to ensure that no development is allowed on this land and its use restricted to domestic garden and any other permitted development rights are removed (as per Appeal APP/K2420/W/23/3317828). Finally, Sheepy Parish Council would like to draw to the attention of Hinckley & Bosworth Borough Council that retrospective planning applications should not be encouraged or condoned. END

ANNEX 2 Bank Reconciliation

A	Bank Reconciliation at 31st August 2026		
	Cash in hand 1st April 2026 (per Cash Book)		
	Current Account		32,456.22
	Deposit Account		32,095.77
	ADD		64,551.99
	RECEIPTS 1/4/2026 - 31/08/2026 (per Cash Book) (per Cash Book) inc Sheepy History Society Ringed funds £1692.80		17,656.04
	LESS		82,208.03
	Payments 1/4/2026 - 31/08/2026	26808.27	
	Cash in hand 31/08/2026 (per Cash Book)		55,399.76
	Cash in hand per Bank Statements – 31/08/2026		
	Current Account	23,147.95	
	Deposit Account	32,251.81	
		55,399.76	
			55,399.76
	Add Receipts in Cash Book not banked at 31/08/2026		
B	Adjusted Bank Balance at 31/08/2026		55,399.76
	NOTE		
	A must equal B		

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ANNEX 3 Spend against Budget

Sheepy Parish Council
Budget planning and monitoring
1st April 2026 to 31st March 2027

		BUDGET 2026/27	Spend to date (31/07/2026)	% spend
			ACTUAL	
1	Carry Forward from 2025/26			
1.1	Reserve (deposit account)	£25,300	£32,095.00	
1.2	Budget carry forward (current a/c)	£30,069	£32,456.00	
1.2.1	Grant income	£0.00		
1.2.2	Non-specified	£0.00		
	TOTAL	£55,369.00	£64,551.00	
2	Income			
2.1	Precept	£35,000.00	£17,500.00	
2.2	VAT Refund	£1,000.00	£0.00	
2.3	Interest (Current and deposit a/c)	£300.00	£156.04	
2.4	Grant funding			
2.4.1	PCIF	£0.00	£0.00	
2.4.2	Neighbourhood Plan	£0.00	£0.00	
2.5	MHF	£0.00	£0.00	
2.6	Shire Grant	£0.00	£0.00	
	TOTAL	£91,669.00	£82,207.04	
2.7	Sheepy History Society (Ring Fenced)		£1,692.80	
3	Expenditure - mandatory commitments			
3.2	Clerks Salary and expenses	£7,000.00	£2,756.00	39.37%
3.3	Insurance	£2,500.00	£1,226.00	49.04%
3.4	Income Tax	£4,000.00	£1,836.00	45.90%
3.5	VAT	£2,000.00	£1,753.00	87.65%
3.6	Audit	£750.00	£0.00	0.00%
3.7	Admin	£2,000.00	£1,511.00	75.55%
3.8	Training (Clerk and councillor)	£1,000.00	£429.00	42.90%
3.9	Website and comms	£300.00	£0.00	0.00%
3.10	Meeting room hire	£350.00	£135.00	38.57%
3.11	Waste bins (dog and litter)	£2,000.00	£595.00	29.75%
3.12	Ground maintenance contract	£7,000.00	£4,815.00	68.79%
3.13	Asset management (lights/noticeboards)	£5,000.00	£746.00	14.92%
3.14	Consultants (planning advice)	£1,500.00	£0.00	0.00%
3.15	Street Lighting	£2,200.00	£434.00	19.73%

3.16	Neighbourhood Plan	£7,000.00	£2,817.00	40.24%
3.17	Misc	£2,000.00	£0.00	0.00%
	TOTAL	£46,600.00	£19,053.00	40.89%
4	Expenditure - non mandatory commitments			
4.1	Community grants and donations			
4.1.1	Miscellaneous Donations	£2,500.00	£4,010.00	160.40%
4.2	Road safety	£0.00	£0.00	NA
4.3	Xmas Lights	£2,000.00	£0.00	NA
4.4	Bus Stop	£2,000.00	£0.00	NA
4.5	Flooding Equip	£1,000.00	£0.00	NA
4.6	Elections	£4,000.00	£0.00	NA
4.7	Defibrillator and upkeep (inc training)	£1,000.00	£2,385.00	238.50%
4.8	Dog Bin Refurbishment	£0.00	£0.00	#DIV/0!
4.9	Planters	£1,000.00	£0.00	NA
4.10	Sustainability	£0.00	£0.00	NA
4.11	Newsletter	£1,000.00	£0.00	0.00%
4.12	Interpretation Signs & Noticeboards	£1,500.00	£0.00	NA
	TOTAL	£16,000.00	£6,395.00	39.97%
<i>Total YTD</i>				
	TOTAL SPEND	£62,600.00	£25,448.00	
	OVERALL BALANCE	£29,069.00	£56,759.04	