Sheepy Parish Council November Meeting 2026

Date & Time	**Tuesday 3rd November 2026 @ 7:30pm**
Venue	Sibson Village Hall
Attendees:	Rob Ward Chair
Parish Councillors Sheepy	Clive Stretton Dennis Beard John Ward Alon Duby Kate Gardiner
Parish Councillors Sibson	Brian May
Parish Councillor Upton	
Parish Councillor Wellsborough	Diana Whitley – Vice Chair
Others	Cllr Brian Sutton Parish Clerk

Summary of key decisions/points to note (also see Actions)

- WI raised over £300 for a fashion event held at Sheepy Church
-

95/26 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

Cllr Rob Ward welcomed everyone to the meeting and opened the floor up for good news stories:
The WI held an event a fashion Event at Sheepy Church and raised over £300 for charity.

The following apologies were reported:

Apologies were received from:
Cllr Neal Wood
Cllr Miriam Surtees
Cllr David Clarke
Cllr Josh Melen

All apologies were accepted by the Parish Council.

96/26 Declarations of interest and request for dispensations – None Received.

97/26 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

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Cllr Diana Whitley reported that a parishioner had complained about the increased movement and traffic at Temple Hall Farm in Wellsborough. It was agreed that the parishioner and the Parish Council should inform the enforcement team at Hinckley and Bosworth Borough Council. **Action** – *Parish Clerk to contact the enforcement team.*
The Parish Chair stated that the cottage along Twitchell Lane is now completely refurbished and is ready to be rented out by the Thomas Leaving charity to a worthwhile parishioner of Sheepy Magna.

98/26 To approve the minutes of the meeting held on 6th October 2026
The minutes were considered and approved.

99/26 Reports
County Councillor –
Cllr Josh Melen had circulated his report prior to the Meeting:

I write with good news: The Cock Inn is set to reopen in 2026.
The reopening of The Cock Inn will be a victory for Sibson's heritage and an important moment for everyone who values our shared local history and community heritage. For generations, The Cock Inn has been more than simply a place to eat and drink. As a traditional village pub, it has formed part of the social fabric of Sibson, providing a meeting place for local residents and visitors and contributing to the distinctive character of the village.
As your local County Councillor, I am proud to have played my part in securing the future of The Cock Inn. Over the past few years, I have been working with our MP, Dr Luke Evans, and the 'Save Our Pub!' Action Group, to demonstrate the strength of feeling within the community.
Through hard work, persistence and local organisation, the 'Save Our Pub' group has helped to keep attention focused on the importance of protecting this much-loved establishment and its place in Sibson's future.
The reopening represents the preservation of an important part of the village's identity and the continuation of a tradition that might otherwise have been lost. I hope to be able to say the same in the near future about The Oddfellows Arms, in Higham on the Hill.
Thank you to everyone who has come together to make this a reality. Your determination means people in Sibson and the surrounding villages can now look forward to seeing this historic pub play its part, once again, in village life.
For any queries on this or other Parish matters, please contact me at joshua.melen@leics.gov.uk.

Sheepy Parish

1. Sibson/Shenton/Upton car sales, HBBC chased on behalf of Cllr Surtees for update with planning enforcement. HBBC's enforcement notice appealed by site owner in September 2024, planning inspectorate have now rejected the appeal. Enforcement action pending.
2. Cock Inn- confirmed opening in 2026 ahead of Christmas. Works being undertaken on site with the supervision of HBBC conversation team, two staff recruitment evenings have taken place and engagement with the village is frequent and positive to date. ACV application still awaiting approval.
3. Pinwall junction traffic issues reported by residents and Parish Council, issue passed to LCC. **Awaiting photo evidence from Councillors to pass to Highways before a site visit is undertaken.**
4. Collapsed culvert on Sheepy Road, Sibson. Reported to LCC environment team for urgent inspection. Site inspection planned but not confirmed, chased October 2026 before wet season.

5. Highways contacted following high volume of dust created by Highways resurfacing on A444 north of Twycross, Station Road in Bosworth and Main Road in Sheepy Magna during hot weather. Ongoing complaint due to health concerns as a risk to residents, road laying policy under review.

Borough Councillors -
Cllr Brian Sutton gave the following update:
The major fly tipping that has occurred at the new crematorium site in Hinckley has now been removed. This was a major operation which has cost the Borough Council a significant amount of money due to the size and nature of the waste dumped at the site.

A decision has been made on the future of Witherley Parish Council and it looks like it will be spilt into 2 Parish Councils. The Parish Chair was surprised at this decision as the Parish Council had not been consulted**. Action** – *Cllr Brian Sutton to speak with democratic Services at Hinckley and Bosworth Brough Council to confirm this is the case and to feedback to the Parish Council.*

100/26 Parish Council
Complaints Policy – The Parish Clerk circulated the policy before the meeting and the Parish Council had no amendments and therefore the policy was approved. **Action** – *Parish Clerk to update and place on Parish website*

Action Plan– The Parish Clerk circulated he plan before the meeting and the Parish Council had a few minor amendments and confirmed the plan could be approved once the amendments were made. **Action** – *Parish Clerk to update and place on Parish website.*

.Gov.UK – The website provider has started moving the data from the website over to the .gov.uk website. They have also started to contact parish councillors about the migration of the emails, he will be starting with the two biggest accounts the Parish Clerk and the Parish Chair.

Xmas Tree and Lights – The tree for Sheepy Magna church has been ordered and Severn Trent have confirmed that the works in Sibson will be completed in time for the Xmas Tree to be installed in its usual location. The Parish Council will once again operate the Xmas lights in the layby in Sheepy Magna.

Remembrance Sunday – As usual the Parish Council will be laying three wreaths at Sheepy Magna, Sibson and Wellsborough, the Parish Council thanked the councillors responsible for the laying of the wreaths.

Meeting Dates – Prior to the meeting the Parish Clerk circulate the proposed dates for next year, all councillors agreed with the dates and venues.

101/26 Parish Initiatives
Road Safety Steering Group/CSW – Cllr Neal Wood was not in attendance so deferred until next month.

Village Signs – All of the signs have now been completed apart from the one in Sheepy Magna which has had more repairs carried out than originally envisaged, this has now been completed and is waiting to be installed.

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Asset Maintenance – The Parish Clerk confirmed the cost of the larger bins with the contractor and it was agreed two should be installed one on the far end of the playing filed in Sheepy Magna and one by the school in Sheepy Magna, the Parish Clerk confirmed the works would not take place until the New Year.

Neighbourhood Plan – The following update was given.
Sheepy Parish Council Neighbourhood Plan Steering Group update since the Parish Council Meeting 6th October 2026.

- The Newsletter approved at the Parish Council Meeting Tuesday 6th October 2026 has been printed and delivered to all households in the parish.
- The 'Online' version of the Questionnaire 'went live' just prior to the delivery of the Newsletter.
- The Steering Group have also prepared 'Settlement Specific' paper versions of the Questionnaire which will be printed on demand following a request from a parishioner via the Parish Clerk.
- A member of the Steering Group will organise the delivery and collection of the paper version of the Questionnaire.
- Completed Questionnaires must be completed by 30th November 2026.
- Letters are in the process of being sent to landowners, of land adjoining Sheepy Magna village, that could potentially accommodate a small-scale housing development, inviting them to indicate if they would consider making some of their land available for new housing.

Finally, due to work commitments, Kate Gardiner has reluctantly decided to step down as a member of the 'Sheepy Parish Neighbourhood Plan' Steering Group. Kate has been a member of the Steering Group since the very first meeting on 11th June 2015 contributing a tremendous amount, in her role as Communications Officer, to the success of the 'Made' Neighbourhood Plans of March 2019 and May 2022. The Steering Group would like to thank Kate for her hard work and dedication during the last 11 years

Cock Inn –Work has started at the Public House with a view to an opening at Christmas. The Parish Clerk confirmed the ACV has been re submitted as requested and supporting information has been requested from the support group in Sibson.

102/26 Finance
Expenditure – all items noted and approved.

Table 1: Expenditure for September 2026

Date	Method	Payee	Details	Total	VAT
01/11/2026	SO	Haines Watts	Payroll	£31.20	£5.20
01/11/2026	BT	Clerk	Wages	£670.17	£0
01/11/2026	BT	HMRC	Income Tax	£457.58	£0
20/11/2026	SO	NPower	Street Lights	£98.71	£2.88
01/11/2025	BT	Graphic press	Flyer Printing	£ 172	£0
01/11/2026	BT	Sheepy Church	Hall hire NP	£24	£0

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01/11/2026	BT	Sheepy Memorial Hall	Room Hire	£22	
01/11/2026	BT	KP Carpentry	Village Signs	£1448	£0

Bank Balances – As of 31st October 2026 the Parish council bank balances were:
Current Account £32,456.22
Savings Account £32,095.77 (£1,692.80 History Society)

Bank reconciliation up to 31st October– See Annex 2
Spend against budget up to 31st October – See Annex 3

Asset Maintenance Quote – The Parish Council discussed this matter under minute item 101/26

Warranty extension – It was agreed to discuss further in Decembers meeting.

Draft Budget – Prior to the meeting the Parish Clerk circulated a draft budget for 2027 2028 and councillors were asked to prepare for next months meeting with any amendments additional spend.

103/26 Planning applications & updates *(see HBBC Planning website for full details)*
See Annex 1 for Parish Council Draft/Approved Responses.

104/26 General correspondence (emailed to Councillors)

- Round Robin
- Sheepy Friendship Group – Information about the group was circulated prior to the meeting and all the councillors agreed it was a good idea to support the group.
- PCIF – Councillors were asked to come up with ideas where this could be used in the Parish.
- NWBC Reg 19 consultation – Circulated prior to meeting.
- HBBC Chatty Chairs – this group currently meets at Sheepy Church but the funding is going to be cut and therefore they maybe looking for a grant or support to keep it running.
- SPFA Land Registry – the playing fields have asked for assistance form the Parish Council in establishing the ownership of land up to the playing field, currently maintained by Leicestershire County Council. **Action** – *Parish Clerk to send details to Cllr Josh Melen to investigate*

105/26 Matters to note/add to a future agenda.
Budget 2027 2028
Chatty Chairs
Warranty extension (mVAS)
SPFA

Signed: Date:

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105/26 Actions from meeting

Action Ref	Action	Owner	Due Date
97/26	*Parish Clerk to contact the enforcement team.*	Parish Clerk	ASAP
99/26	*Cllr Brian Sutton to speak with democratic Services at Hinckley and Bosworth Brough Council to confirm this is the case and to feedback to the Parish Council.*	Cllr Brian Sutton	Next Meeting
100/26	*Parish Clerk to update and place on Parish website*	Parish Clerk	ASAP
104/26	*Parish Clerk to send details to Cllr Josh Melen to investigate*	Parish Clerk	ASAP

106/26 Outstanding actions from previous meetings

34/25	RSSG to program the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off. **(this was reported as completed at October 2026 meeting, however it was shown still showing 30mph)**	RSSG	*ASAP*
73/26	Cllr Neal Wood to instruct the RSSG to update the road safety briefing note	Cllr Neal Wood	Next Meeting
70/26	Cllr Josh Melen will report and chase with Highways.(road markings at Upton Junction)	Cllr Josh Melen	ASAP

Meeting closed at 8:55pm.

Date of next meeting*: Tuesday 1st December Sheepy Memorial Hall (7.30pm)*

Signed: Date:

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Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	***PC Response Draft or Approved***
26/00805/CLE - 18 September 2026 *Mythe Farm Pinwall Lane Pinwall* *Certificate of existing lawful development relating to the use of a building as a repair and restoration workshop for classic vehicles (Use Class B2) including associated operational development and storage of vehicles.*	***Sheepy Parish Council response circulated and approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 7th October 2026*** *NEUTRAL* *Please note, this response is based on documents available on HBBC Planning Portal as at 29th September 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022.* *Sheepy Parish Council has reviewed the above application 26/00805/CLE (Mythe Farm Pinwall Lane Pinwall, Certificate of existing lawful development relating to the use of a building as a repair and restoration workshop for classic vehicles (Use Class B2) including associated operational development and storage of vehicles.) and it appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2023 and notably Policy S17- Rural Economy.* *However, Sheepy Parish Council notes that the above is subject to an Enforcement Investigation HBBC Reference 16.07.2026 26/00193/UNUSES - Unauthorised change of use of the land for a car repairs business.* *Sheepy Parish Council further notes the information/evidence supplied by the applicant in the Planning Statement and therefore will respect HBBC's wider planning regulation/enforcement knowledge, not necessarily known by Sheepy Parish Council, on this matter. END*
26/00817/CONDIT - 23 September 2026 *Byrons Covert Bosworth Road Wellsborough* *Application to vary condition 2 of planning permission 25/01110/HOU. To allow for an amended and simplified design and to substitute the approved drawings.*	***Sheepy Parish Council response circulated and approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 12th October 2026*** *NEUTRAL* *Please note this response is based on documents available on HBBC Planning Portal as at 30th September 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022.* *Sheepy Parish Council has reviewed the above application 26/00817/CONDIT- (Byrons Covert Bosworth Road Wellsborough- Application to vary condition 2 of planning permission 25/01110/HOU, to allow for an amended and simplified design and to substitute the approved drawings). It notes the amendments made to Proposed Elevations and Plans - Drg No. 25 93 07G - received by the Local Planning Authority on 24/03/26 (Condition 2 – Decision Notice for 25/01110/HOU -23 July 2026) to produce Proposed Scheme 08 - Drg No. 25 93 15D supplied by the applicant for 26/00817/CONDIT. This appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2022.* *Nevertheless, Sheepy Parish Council request that Hinckley & Bosworth Borough Council gives consideration to ensure the application complies with the Sheepy Parish Neighbourhood Plan, made May 2022, design guidance in the Design Guide (Appendix 5). END*

26/00897/FUL – 15th October 2026 – Conversition of existing agricultural buildings to form one dwelling with garage – sheepy Parva Farm Wellsborough Road Sheepy Parva	***Sheepy Parish Council response circulated and approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 2nd November 2026*** *NEUTRAL* *Please note, this response is based on documents available on HBBC Planning Portal as at 22nd October 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022.* *Sheepy Parish Council has reviewed the above application 26/00897/FUL – (Sheepy Parva Farm Wellsborough Road Sheepy Parva, Conversion of existing agricultural buildings to form one dwelling with a detached garage, landscaping and associated works), and subject to the requirements of the Structural Report being met it appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2022.* *Sheepy Parish Council request that Hinckley & Bosworth Borough Council gives consideration to ensure the application complies with Policy S8(F) Show appropriate regard for the amenities of neighbouring properties including daylight/sunlight, privacy, air quality, noise and light pollution and Sheepy Parish Neighbourhood Plan's Design Guide (Appendix 5). END*
26/00878/Hou – 15th October – Proposed Single story day room extension – Moat Barn Ratcliffe Lane Sheepy Magna	***Sheepy Parish Council response circulated and approved by all councillors and submitted to Hinckley and Bosworth Borough Council on 2nd November 2026*** *NEUTRAL* *Please note this response is based on documents available on HBBC Planning Portal as at 22nd October 2026. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022. Sheepy Parish Council notes that no dimensions have been supplied by the Agent/Applicant relying on the Consultee to make judgments based on estimating dimensions using the scale bar.* *Sheepy Parish Council has reviewed the above application- 26/00878/HOU (Moat Barn Ratcliffe Lane Sheepy Magna- Proposed single storey day room extension), and it appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2022.* *Nevertheless, Sheepy Parish Council also draws Hinckley & Bosworth Borough Council's attention to the proximity of the proposed extension to Elms Farmhouse, a Grade ll listed Building listed in Policy S7, Local Heritage Assets of the aforesaid Neighbourhood Plan.* *Therefore, Sheepy Parish Council kindly request that Hinckley & Bosworth Borough Council gives consideration to ensure the application complies with the Neighbourhood Plan made May 2022, Policy S7 Local Heritage Assets, Policy (S8-F) Design regarding any impact on neighbouring properties together with design guidance in the Design Guide (Appendix 5). END*
26/00867/FUL 15th October 2026 – conversation of former agricultural outbuilding to form a single dwelling house – Land at Upton Lodge Farm Stoke Road Upton	***Sheepy Parish Council draft response circulated to all councillors but not yet approved or submitted to Hinckley and Bosworth Borough Council*** *NEUTRAL* *Please note this response is based on documents available on HBBC Planning Portal as at 22nd October 2026. Sheepy Parish Council kindly request that it is notified and*

	consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022. *Sheepy Parish Council notes that 'Drawing Title Existing Floor and Elevations DRWG No HMD/SV/0640/01 HBBC Reference 01/10/2026 - 26/00867/FUL - Existing floor plan and elevations' states that 'NOTE: PLEASE TAKE STATED DIMENSIONS IN PREFERNCE OVER SCALED DIMENSIONS AS DISCREPANCIES MAY OCCURE VIA THE ELECTRONIC SCANNING & PRINTING PROCEDURE' , yet no dimensions have been supplied by the Agent/Applicant relying on the Consultee to make judgments based on estimating dimensions using the scale bar.* *Sheepy Parish Council has reviewed the above application- 26/00867/FUL (Land At Upton Lodge Farm Stoke Road Upton- Conversion of a former agricultural outbuilding to form a single dwellinghouse with associated works), and subject to the requirements of the HBBC ES Pollution 2 consultee response being met (HBBC Reference 15/10/2026) it appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made May 2022.* *Nevertheless, Sheepy Parish Council further notes that Planning Applications 25/01128/P3CQ-Notification to determine if Prior Approval is required for the conversion of a single storey cattle shed into 3 x bungalows - GDO Prior Approval Given, and 25/01129/FUL - Conversion of one farmhouse into 3no. terraced houses - Planning Permission, are adjacent to this planning application and therefore request that Hinckley & Bosworth Borough Council gives consideration to ensure this application complies with Policy S8(F) Show appropriate regard for the amenities of neighbouring properties including daylight/sunlight, privacy, air quality, noise and light pollution and Sheepy Parish Neighbourhood Plan's Design Guide (Appendix 5). END*

ANNEX 2 Bank Reconciliation

	Bank Reconciliation at 31st October 2026		
	Cash in hand 1st April 2026 (per Cash Book)		
	Current Account		32,456.22
	Deposit Account		32,095.77
			64,551.99
	ADD		
	RECEIPTS 1/4/2026 - 31/10/2026 (per Cash Book)		35,314.56
	(per Cash Book) inc Sheepy History Society Ringed funds £1692.80		99,866.55
	LESS		
	Payments 1/4/2026 - 31/10/2026	35051.32	
A	**Cash in hand 31/10/2026** (per Cash Book)		64,815.23
	Cash in hand per Bank Statements – 31/10/2026		
	Current Account	32,404.90	
	Deposit Account	32,410.33	
		64,815.23	
			64,815.23
	Add Receipts in Cash Book not banked at 31/10/2026		
B	**Adjusted Bank Balance at 31/10/2026**		64,815.23
	NOTE		
	A must equal B		

ANNEX 3 Spend against Budget

Sheepy Parish Council
Budget planning and monitoring
1st April 2026 to 31st March 2027

		BUDGET 2026/27		Spend to date (31/10/2026)	% spend
				ACTUAL	
1	**Carry Forward from 2025/26**				
1.1	Reserve (deposit account)	£25,300		£32,095.00	
1.2	Budget carry forward (current a/c)	£30,069		£32,456.00	
1.2.1	Grant income	£0.00			
1.2.2	Non-specified	£0.00			
	TOTAL	**£55,369.00**		**£64,551.00**	
2	**Income**				
2.1	Precept	£35,000.00		£35,000.00	
2.2	VAT Refund	£1,000.00		£877.00	
2.3	Interest (Current and deposit a/c)	£300.00		£314.56	
2.4	Grant funding				
2.4.1	PCIF	£0.00		£0.00	
2.4.2	Neighbourhood Plan	£0.00		£0.00	
2.5	MHF	£0.00		£0.00	
2.6	Shire Grant	£0.00		£0.00	
	TOTAL	**£91,669.00**		**£100,742.56**	
2.7	**Sheepy History Society (Ring Fenced)**			**£1,692.80**	
3	**Expenditure - mandatory commitments**				
3.2	Clerks Salary and expenses	£7,000.00		£4,528.00	64.69%
3.3	Insurance	£2,500.00		£1,226.00	49.04%
3.4	Income Tax	£4,000.00		£3,027.00	75.68%
3.5	VAT	£2,000.00		£2,151.00	107.55%
3.6	Audit	£750.00		£236.00	31.47%
3.7	Admin	£2,000.00		£1,598.00	79.90%
3.8	Training (Clerk and councillor)	£1,000.00		£403.00	40.30%
3.9	Website and comms	£300.00		£36.00	12.00%
3.10	Meeting room hire	£350.00		£157.00	44.86%
3.11	Waste bins (dog and litter)	£2,000.00		£893.00	44.65%
3.12	Ground maintenance contract	£7,000.00		£6,636.00	94.80%
3.13	Asset management (lights/noticeboards)	£5,000.00		£4,654.00	93.08%
3.14	Consultants (planning advice)	£1,500.00		£0.00	0.00%
3.15	Street Lighting	£2,200.00		£2,200.00	100.00%
3.16	Neighbourhood Plan	£7,000.00		£3,065.00	43.79%
3.17	Misc	£2,000.00		£0.00	0.00%
	TOTAL	**£46,600.00**		**£30,810.00**	**66.12%**

4	**Expenditure - non mandatory commitments**				
4.1	Community grants and donations				
4.1.1	Miscellaneous Donations	£2,500.00		£4,010.00	160.40%
4.2	Road safety	£0.00		£0.00	NA
4.3	Xmas Lights	£2,000.00		£0.00	NA
4.4	Bus Stop	£2,000.00		£0.00	NA
4.5	Flooding Equip	£1,000.00		£0.00	NA
4.6	Elections	£4,000.00		£0.00	NA
4.7	Defribrillator and upkeep (inc training)	£1,000.00		£3,625.00	362.50%
4.8	Dog Bin Refurbishment	£0.00		£0.00	#DIV/0!
4.9	Planters	£1,000.00		£0.00	NA
4.10	Sustainability	£0.00		£0.00	NA
4.11	Newsletter	£1,000.00		£0.00	0.00%
4.12	Interpretation Signs & Noticeboards	£1,500.00		£0.00	NA
	TOTAL	**£16,000.00**		**£7,635.00**	**47.72%**
				Total YTD	
	TOTAL SPEND	**£62,600.00**		**£38,445.00**	
	OVERALL BALANCE	**£29,069.00**		**£62,297.56**	